

## **THE MINUTES OF THE FIRST MEETING OF THE SMIIC BOARD OF DIRECTORS**

**(8 January 2011, ISTANBUL)**

**1.** The First Board of Directors Meeting (The Board) of the Standards and Metrology Institute for Islamic Countries (SMIIC) was held in İstanbul on 8 January 2011. Turkish Standards Institution (TSE) hosted the Meeting. The Agenda of the Meeting is attached as Annex I.

**2.** The Board was attended by the representatives of the following Member States who have membership in the SMIIC Board of Directors:

- 1-People's Democratic Republic of Algeria,
- 2-Republic of Cameroon,
- 3-Republic of Guinea
- 4-Hashemite Kingdom of Jordan
- 5-Great Socialist People's Libyan Arab Jamahiriya
- 6-Republic of Tunisia
- 7-Republic of Turkey.

**3-** Furthermore, the representative of the Standing Committee for Economic and Commercial Cooperation of the Organization of the Islamic Conference (COMCEC Coordination Office) also attended the meeting as an observer. List of participants is attached as Annex II.

**4-** Following the recitation from the Holy Quran, Mr. Tahir Büyükhelvacıgil, President of the Turkish Standards Institution, welcomed participants to the Board and made the opening address.

### **ADOPTION OF AGENDA OF THE MEETING**

**5-** The Members of the Board adopted the draft Agenda of the Meeting.

### **ELECTION OF CHAIRMAN AND TWO VICE-CHAIRMEN FOR THE SMIIC BOARD OF DIRECTORS**

**6-** The Board unanimously elected Mr. Tahir Büyükhelvacıgil from Turkey as the Chairman of the Board of Directors, and Mr. Diaeddin Sadek Abouhadra from Libya and Mr. Mohamadou Bayero Fadil from Cameroon as Vice-chairmen.

### **CONSIDERATION OF THE ACTION PLAN FOR SMIIC**

**7-** The Board unanimously adopted the Action Plan for SMIIC covering the period 2011-2012. The Action Plan is attached as Annex III.

## HALAL FOOD STANDARDS

**8-** The Board was briefed on the background of the development of Halal Food Standards and procedures and it expressed its satisfaction that the three draft standards, namely “General Guidelines on Halal Food”, “Guidelines for Bodies Providing Halal Certification” and “Guidelines for Accreditation Bodies Accrediting Halal Certification Bodies”, are now recognized as reference documents under the Resolutions of the Twenty-Sixth Session of the COMCEC, para VIII titled “Development of the OIC Halal Food Standards and Procedures”.

**9-** The Board endorsed that SMiIC is the ideal platform for undertaking the mandate of halal food standards and procedures, and decided to consider the three mentioned draft standards as SMiIC standards with the following assigned numbers:

- SMiIC 1:2011 “General Guidelines on Halal Food”
- SMiIC 2:2011 “Guidelines for Bodies Providing Halal Certification”
- SMiIC 3:2011 “Guidelines for Accreditation Bodies Accrediting Halal Certification Bodies”

**10-** The Board decided to establish a Technical Committee on this issue with the involvement of both SMiIC members and non-members (as observers) which are OIC Member States to undertake any further tasks with regard to the halal food standards.

**11-** Cameroon proposed to host the first SMiIC/Technical Committee Meeting on Halal Food Issues in Yaounde in 2011. The Board welcomed the said proposal.

## DATE AND VENUE OF THE NEXT BOARD MEETING

**12-** The Board decided to convene the Second Board of Directors Meeting in Konya, Turkey on 11 July 2011.

## DATE AND VENUE OF THE SECOND GENERAL ASSEMBLY OF SMiIC

**13-** The Board decided to convene the Second General Assembly of SMiIC in Konya, Turkey on 12-13 July 2011.

## REMARKS AND SUGGESTIONS

**14-** The Board authorized the SMiIC General Secretariat to prepare draft proposals regarding the revisions of the SMiIC Statute to facilitate the membership to the Institute and to better respond to the present needs. The Board agreed that these proposals will be communicated to the members of the Board of Directors in three months for consideration. The Board of Directors’ members shall deliver their comments in a month after the receipt of the proposals. The draft proposals shall be considered in the Second Meeting of the SMiIC Board of Directors and be submitted to the SMiIC Second General Assembly for approval.

**15-** The Board agreed that the SMIIIC General Secretariat invites all the OIC Member States which are non-members of SMIIIC and any other relevant organization, as observers.

**16-** The Board mandated the SMIIIC General Secretariat to conduct the necessary work in order to ensure that the other SMIIIC organs and committees will be fully functional.

#### ADOPTION OF THE MINUTES OF THE MEETING

**17-** The Board unanimously adopted its Minutes.

#### VOTE OF THANK AND CLOSING OF THE MEETING

**18-** Participants expressed their thanks to the SMIIIC General Secretariat and the Turkish Standards Institution for making excellent arrangement of the meeting and traditional hospitality.