1. The 4th Annual Focal Points Meeting of the COMCEC Working Groups was held on 1-2 June 2016 in Ankara.

(The programme of the Meeting is attached as Annex-I)

2. The Meeting was attended by the COMCEC Working Group Focal Points and COMCEC National Focal Points of the 31 Member States of the OIC.

(The list of participants of the Meeting is attached as Annex-II)

3. The Meeting started with a recitation from the Holy Quran. It was followed by the COMCEC 30th Anniversary Video screening.

4. At the outset, Mr. M. Metin EKER, Director General of the COMCEC Coordination Office delivered his opening remarks. He welcomed the participants to the meeting and underlined the important role of the focal points in the implementation of the COMCEC Strategy. He provided some information regarding the recent status of the implementation instruments of the Strategy, namely Working Groups and COMCEC Project Funding. In his opening remarks, Mr. EKER also stressed that matters related to the implementation of the COMCEC Working Group Policy Recommendations will be a central topic for the deliberations during the 4th Annual Focal Points Meeting. He concluded his remarks through introducing the program of the Meeting.

I. COMCEC Strategy and Its Implementation: The Status of Progress

5. Mr. Kağan AKDOĞAN, Expert at the COMCEC Coordination Office, made a presentation on the COMCEC and COMCEC Strategy. He provided some information to the participants on the progress achieved in the implementation of the COMCEC Strategy.

6. Within this framework, Mr. AKDOĞAN presented an overall picture of the COMCEC in terms of its organizational structure and where it stands within the general OIC picture.

7. Afterwards, he stressed the importance of the COMCEC Strategy and the novelties it brought particularly the working groups and project funding mechanisms. At this point, Mr. AKDOĞAN took the attention of the participants the impact of the Strategy to the work and performance of the COMCEC by comparing and contrasting the outcomes of the COMCEC before and after the introduction of the Strategy.

8. Mr. AKDOĞAN concluded his presentation by outlining main achievements since the implementation of the Strategy as well as near and mid-term goals of the COMCEC in this regard.

9. The presentation was followed by Questions and Answers session. The participants raised the following points in their questions and comments:

- COMCEC progress reports may involve concrete indicators to the extent possible for demonstrating quantitative along with qualitative progress.
Additional cooperation areas may be involved in the implementation of the COMCEC Strategy.
COMCEC may also prepare an evaluation report to better assess the impact of the Strategy on Member States.

II. The Role of COMCEC Focal Points in the Realization of the COMCEC Strategy

10. The Session was moderated by Mr. Ashraf IBRAHIM, Assistant Minister of the Ministry of Foreign Affairs of Egypt.

11. Mr. Selçuk KOÇ, Director at the COMCEC Coordination Office made a presentation on the role of focal points in the realization of the COMCEC Strategy. In his presentation, Mr. KOÇ firstly explained the objectives of establishing policy recommendations and the formulation process of these recommendations. He then stressed the importance of active follow-up of the implementation of policy recommendations by the OIC Member Countries. In this respect, he underlined the role of focal points in preparing, conveying and following up the policy recommendations. He also shared a proposed timeline in his presentation for the following-up of the policy recommendations. In this regard, he emphasized that the evaluation from, which was circulated to the Member Countries in August 2015 and May 2016 respectively, is an important tool to assess the progress achieved in the Member Countries for the implementation of the policy recommendations. After sharing the names of the countries responding evaluation so far, Mr. KOÇ reminded the participants that their feedbacks/responses to the evaluation forms is kindly requested by the end of August 2016.

(The proposed timeline for the following-up of the policy recommendations is attached as Annex-III)

12. Mr. KOÇ continued his presentation by explaining the role of focal points for raising awareness on the COMCEC Strategy and its instruments namely the COMCEC Working Groups and COMCEC Project Funding. At this point, Mr. KOÇ stated that focal points’ taking part in the country delegations for the COMCEC Ministerial Sessions is highly beneficial specifically for establishing a link between the Session and the outcomes of the COMCEC Working Groups and Project Funding.

13. Mr. KOÇ also touched upon the role of focal points in ensuring active participation to the WG Meetings which includes sharing the relevant documents (invitation letters, research reports etc.) with the relevant institutions/departments, facilitating the participation of qualified experts to the WGs and sharing country experiences during the meetings. Mr. KOÇ concluded his presentation by providing information on COMCEC’s knowledge production efforts. He shared a timeline for the preparation of Research Reports and explained the roles of focal points in preparation of these Reports such as assisting in collection and verification of country specific data, sharing the reports with the relevant Ministries/Institutions and providing feedbacks to the Research Reports.
14. After the presentation, the Moderator summarized some of the key issues mentioned during Mr. KOÇ’s presentation and opened the floor for Questions and Answers session. The participants raised the following points in their questions and comments:

- The participants agreed on a timeline for the follow-up of the implementation of the Policy Recommendations which was proposed by the CCO. In this regard, the participants were invited to convey filled out evaluation forms by the end of August 2016. Moreover, it was agreed upon that the CCO will convey evaluation forms each year immediately after the COMCEC Ministerial Session.

(A sample format of the evaluation form in the area of trade is attached as Annex-IV)

- The participants highlighted the importance of national coordination of the COMCEC related work. In this regard, it was stressed that effective coordination and communication between the focal points is of particular importance for expediting the implementation of policy recommendations as well as project submission.

- Facilitating the participation of qualified experts to the WG meetings as well as importance of participation of National Focal Points and Working Group Focal Points to the COMCEC Sessions were underlined. In this respect, it was mentioned that COMCEC Sessions could take resolutions for the inclusion of focal points to the delegations.

- It was emphasized that active engagement of focal points in the preparation of research reports including surveys, questionnaires, field visits would greatly enhance the quality as well as relevance of these reports. In this respect, the focal points’ cooperation with the CCO and consultants who undertake the research reports is of paramount importance.

- Measurable indicators for the implementation of policy recommendations may be designed/formulated.

- Schedules for the upcoming WG meetings could be shared in advance, if possible one year before the meetings.

- It was mentioned that the challenges on the implementation of the policy recommendations could be a separate agenda item in next year’s Annual Focal Point Meeting.

III. Briefing and Discussion on the Themes of the Working Groups for 2017-2019

15. In this session, the participants split into six groups for each cooperation area and exchanged views on the themes of future WGs, the filling-out/conveying of evaluation forms and the implementation of policy recommendations in their countries.
16. The focal points discussed the themes for the WG meetings to be held in 2017-2019. In this regard, in general, themes proposed by the CCO were welcomed by the participants. Moreover, focal points made some additional proposals which are reflected to the list of themes by the CCO.

(The list of themes for each working group for 2017-2019 period is attached as Annex-V)

17. The participants reflected on their experience regarding the implementation of policy recommendations as well as filling out the evaluation forms. It was observed that the evaluation forms could be improved by providing a more concise/shortened form. The CCO informed the participants that some conveyed forms are incomplete which do not include detailed information.

18. Regarding the implementation of the policy recommendations, it was underlined that additional policy support initiatives would be helpful. In this regard, the CCO and participants exchanged views on possible cooperation programs and capacity building activities in terms of their substance and format.

IV. COMCEC Project Funding: Benefits for the Member Countries and Procedures

19. In this Session, the benefits of the COMCEC Project Funding mechanism as well as its application and implementation processes were explained. The Session was moderated by Mr. Fatih ÜNLÜ, Senior Expert at the COMCEC Coordination Office who also made an introductory presentation.

20. In his presentation, Mr. ÜNLÜ informed the participants about the benefits of the COMCEC Project Funding as well as the application and implementation processes. In this regard, it was pointed out that project funding is an important instrument for enhancing institutional and human capacity in the Member Countries. It was also noted that the main benefit of the COMCEC Projects is building capacity in the Member Countries for designing and implementing multilateral projects that addresses their common development challenges. Additionally, COMCEC Projects also provides a direct link between the expected outcomes of the COMCEC Strategy and policy recommendations.

21. Afterwards, Mr. Mehmet Celalettin AKTAŞ, Expert at the COMCEC Coordination Office made a presentation about the application, submission and appraisal processes of the COMCEC project funding mechanism.

22. After the presentation, the Moderator summarized the key issues in the presentation and started the deliberations on this important topic. The participants made the following observations for the improvement of this mechanism:

- The CCO may collect and circulate contact information of the focal points with a view to facilitating exchange of project ideas and identifying project partners.
- The CCO was requested to provide feedback for the projects that are found ineligible for funding.
- The CCO may demonstrate successful projects on its website.
V. Workshop for Sample Project Preparation

23. Focal Points gathered in 6 different sub-groups for a Project Funding workshop. Training on the project submission process was provided for the preparation to the project call to be made in September 2016.

24. Afterwards, participants prepared a sample project fiche through using Project Management Information System in the COMCEC website. The CCO provided feedback for the sample project fiche and made recommendations for their improvement.

VI. Closing Session: Three Years of the Strategy’s Implementation: The Way Forward

25. At the outset of the closing session, Mr. Selçuk KOÇ, Director at the CCO provided a summary of the discussions made during the meeting. Afterwards, Mr. M. Metin EKER, Director General of the COMCEC Coordination Office, opened the floor for the final views of the participants. He then shared some of his observations and concluded his remarks by reminding that all the presentations made during the sessions were available on the COMCEC website (www.comcec.org).

At this session, the participants made the following observations and suggestions:

- It was suggested that following the adoption of the policy recommendations at the COMCEC Ministerial Session, the CCO may send a high-level letter to member countries which conveys the policy recommendations with a view to creating awareness and sensitizing the member countries.
- The CCO may take an initiative to provide multi-entry visas for COMCEC focal points who would travel to Turkey more than once within a year.
- It was also suggested that the themes of working groups meetings may be more concrete and specific.
- Capacity building and training programs may be organized to support the implementation of policy recommendations.
- The CCO may consider providing advance payment for COMCEC Projects, as well as compensating possible losses that may occur due to fluctuations in local currency between the completion of project activities and transfer of money from CCO to project owner.

- Social Program

26. As part of the social program, the participants visited some historic parts and landmarks of Ankara.
ANNEX 1: PROGRAMME OF THE MEETING

# DRAFT PROGRAMME
4th ANNUAL FOCAL POINTS MEETING OF THE COMCEC WORKING GROUPS
(1-2 June 2016, Ankara)

**June 1st, 2016 (Wednesday)**

08:45 - 09:00  Registration

09:00 - 09:10  Recitation from the Holy Qur’an

09:10 - 09:25  Opening Remarks

09:25 - 10:00  COMCEC Strategy and Its Implementation: The Status of Progress

*Presentation: Mr. Kağan AKDOĞAN  
Expert  
COMCEC Coordination Office (CCO)*

*Questions & Answers (Q&A)*

10:00 - 10:45  Moderated Session: The Role of COMCEC Focal Points in the Realization of the COMCEC Strategy

*Presentation: Mr. Selçuk KOÇ  
Director  
COMCEC Coordination Office (CCO)*

*Q&A*

10:45 - 11:00  Coffee Break

11:00 – 12:00  The Role of COMCEC Focal Points in the Realization of the COMCEC Strategy (Continued)

*12:00 - 13:30  Lunch*
13:30 – 15:45 Briefing and Discussion on the Themes of the Working Groups for 2017-2019
(6 separate discussion groups)

15:45 - 16:00 Coffee Break

16:00 - 17:30 Moderated Session: COMCEC Project Funding: Benefits for the Member Countries and Procedures

Moderation: Mr. Fatih ÜNLÜ
Senior Expert
COMCEC Coordination Office (CCO)

Presentation: Mr. M. Celalettin AKTAŞ
Expert
COMCEC Coordination Office (CCO)

Q&A

June 2nd, 2016 (Thursday)

09:00 – 10:30 Workshop for Sample Project Preparation
(6 separate discussion groups)

10:30 - 10:45 Coffee Break

10:45-12:00 Sample Project Presentations and Evaluations
(Q&A)
(6 separate discussion groups)

12:00-13:30 Lunch

13:30-14:30 Closing Session: Three Years of the Strategy’s Implementation: The Way Forward

14:30- ..... Social Program
ANNEX 2: LIST OF PARTICIPANTS OF THE MEETING

A. MEMBER COUNTRIES OF THE OIC

ISLAMIC REPUBLIC OF AFGHANISTAN

- Mr. YASIN HIMMAT
  General Manager, Ministry of Transport and Civil Aviation

- Mr. HASHMATULLAH AMIRI
  Head of Department, Ministry of Commerce and Industry

REPUBLIC OF ALBANIA

- Ms. ELDA CENKAJ
  Expert, Ministry Of Urban Development

PEOPLE’S DEMOCRATIC REPUBLIC OF ALGERIA

- Mr. TAREK ALLOUNE
  Head of Section, Ministry of Trade

- Mr. DJAMEL ADOUANE
  Assistant Director, Ministry of Finance

REPUBLIC OF AZERBAIJAN

- Mr. JAVID ABDULLAYEV
  Senior Adviser, Ministry of Culture and Tourism

- Mr. ELVIN OSMANOV
  Senior Adviser, Ministry of Economy

BRUNEI DARUSSALAM

- Mr. HASDINY MOHO YUSSOF
  Third Secretary, Embassy of Brunei Darussalam in Ankara

BURKINA FASO

- Mr. IDRISSA ZOROM
  Director, Ministry of Culture and Tourism

- Ms. LAMOUSSA R. BALIMA
Technical Counsellor, Ministry of Culture and Tourism

REPUBLIC OF CAMEROON

- Mr. AHMAD MALAM
  Sub Director, Ministry of Economy, Planning and Regional Development

- Mr. BOUBA AOSSINE
  Inspector, Ministry of Trade

REPUBLIC OF COTE D’IVOIRE

- Dr. N’DRI GERMAIN APHING
  Director, Ministry of Tourism

- Ms. ALINA AIMEE MAHOUAGBEU OUATTARA
  Deputy Director, Ministry of Planning and Development

- Mr. SOUMAH DIABY
  Chief of Service, Ministry of Trade

- Mr. WOTOUMO MELESSI FANNY
  Financial Specialist, Ministry to the Prime Minister Responsible for the Economy and Finance

- Mr. BOUNDI DEMBA
  Technical Adviser, Ministry of Transport

- Mr. SALIFOU TRAORE
  Technical Adviser, Ministry of Planning and Development

- Mr. DRISSA TRAORE
  Assistant to the Director General, Ministry of Agriculture and Rural Development

ARAB REPUBLIC OF EGYPT

- Mr. ASHRAF IBRAHIM
  Assistant Minister, Ministry of Foreign Affairs

- Mr. AMR RIFAI
  Counsellor, Embassy of Egypt
- Ms. ASMMA ADEL
  International Trade Policies Researcher, Ministry of Trade and Industry

**REPUBLIC OF GABON**

- Mr. MASSALA M. CLEMENT
  First Counsellor, Embassy of Gabon in Ankara

- Mr. IFOUNGA THIBAULT
  Chief of Protocol, Embassy of Gabon in Ankara

**REPUBLIC OF GAMBIA**

- Ms. JULDEH CEESAY
  Deputy Executive Director, Ministry of Women's Affairs

- Ms. RAMATOULIE CEESAY
  Planner, Ministry of Transport, Works and Infrastructure

- Mr. ISMAILA BAH
  Principal Fiscal Officer, Ministry of Finance and Economic Affairs

**REPUBLIC OF GUINEA**

- Mr. AHMADOU KOUMI BARRY
  Studies and Planning Officer, Ministry of Transport

**REPUBLIC OF INDONESIA**

- Dr. HARJITO
  Deputy Director for Regional Cooperation, Ministry of Agriculture

- Ms. TUTI WINARTI
  Section Head for non un Organization, Ministry of Trade

- Ms. SARI HANDINI MURTI
  Trade Analyst, Ministry of Trade

- Ms. IMAS MASLIAH
  Technical Staff, Ministry of Agriculture

- Ms. IDA AYU RATIH
  Assistant Deputy Director, Ministry of Agriculture
ISLAMIC REPUBLIC OF IRAN
- Mr. MOHAMMAD KHALEDEI
  Director General, Ministry of Agriculture
- Ms. SAEDEH NAZARI
  Senior Expert, Iranian Cultural Heritage, Handicrafts and Tourism Organization

REPUBLIC OF IRAQ
- Mr. MOHAMMED IBRAHIM
  Iraq Commercial Attaché, Iraq Embassy in Ankara

HASHEMITE KINGDOM OF JORDAN
- Mr. HAMMAD MOHAMMAD
  Director, Ministry of Social Development
- Mr. NAIM HASSAN
  Director, Ministry of Transport

REPUBLIC OF KAZAKHSTAN
- Mr. KAIRAT TOREBAYEV
  Director, Ministry of National Economy

THE STATE OF KUWAIT
- Ms. MESHAL ALARDHI
  Controller International Organizations, Ministry of Finance
- Mr. SAGER AL FADLI
  First Foreign Affairs Researcher, Ministry of Finance

KYRGYZ REPUBLIC
- Mr. MEDER BAKIROV
  Counsellor, Embassy of Kyrgyzstan
- Mr. SALTANAT DZUMABEKOVA
  Attaché, Embassy of Kyrgyzstan
KINGDOM OF MOROCCO

- Mr. YOUSSEF BENABDOUH
  In charge of Cooperation with the Arab and Islamic Countries, Ministry of Foreign Trade

REPUBLIC OF MOZAMBIQUE

- Mr. ARMINDO MANHICA
  Master, Ministry of Planning and Development

- Ms. ANA FLORENCIA MCHOLA
  International Relations and Diplomacy Officer, Ministry of Industry and Trade

- Mr. SAIDE OMAR
  Advisor, Ministry of Finance

REPUBLIC OF NIGER

- Mr. AJIROU NAMAMOU
  Economist, Ministry of Finance

- Mr. ALFOUJA HADJI
  Chief of Service, Chamber of Commerce and Industry

SULTANATE OF OMAN

- Mr. SALIM AL HAJRI
  Economic Researcher, Supreme Council for Planning

THE STATE OF PALESTINE

- Mr. NAZIH QABAHA
  Director of Technical Control, Ministry of Transport

- Mr. SAMER ALTITI
  Director of Policy and Planning, Ministry of Agriculture

- Mr. ZEYAD ABDEL RAHMAN
  Director, Ministry of National Economy

- Mr. KHALED ABU KHATTAB
  Deputy General Director, Ministry of Labor and Social Development
- Mr. AZMI ABU GHAZALEH  
  Economic Counsellor, Embassy of Palestine in Ankara

**STATE OF QATAR**

- Mr. ABDULBASIT AL AJJI  
  Director, Ministry of Economy and Commerce

- Mr. HASSAN AL MOHANNADI  
  International Cooperation Expert, Ministry of Economy and Commerce

**KINGDOM OF SAUDI ARABIA**

- Mr. FAISAL AL ZABEN  
  Deputy Minister, Ministry of Transport

- Mr. ABDULLAH MUAIQL  
  Undersecretary, Ministry of Social Welfare and Family

- Mr. MAGED AL KADI  
  Deputy Commercial Attaché, Royal Embassy of Saudi Arabia

- Mr. NAYEF ALMOTIRI  
  Manager, Saudi Commission for Tourism and National Heritage

- Dr. SAUD AL OTHMAN  
  Director of Planning, Ministry of Environment, Water and Agriculture

**REPUBLIC OF SENEGAL**

- Ms. ASSOME DIATTA  
  Director, Ministry of Trade, Industry and Informal Sector

- Ms. FATIMATA ZAHRA MBAYE  
  Technical Advisor, Ministry of Tourism and Transport

- Mr. MAME ALASSANE SENE  
  Loaded Programmer, Ministry of Finance

**REPUBLIC OF SUDAN**

- Mr. EISA SHATTER  
  Director, Ministry of Trade
- Mr. MIRGANI GLOOD
  Director, Ministry of Finance and Economic Planning

**REPUBLIC OF TUNISIA**

- Ms. SONIA ZOGHLAMI
  Director, Ministry of Finance

- Mr. ABDELKADER KEMALI
  Director, Ministry of Transport

- Mr. HABIB HELALI
  Deputy Director, Ministry of Agriculture Hydraulic Resources and Fisheries

**REPUBLIC OF TURKEY**

- Mr. NEVZAT KUNDURACI
  Head of Department, Ministry of Family and Social Policies

- Mr. HIDIR İLYAS KARABIYIK
  Expert, Ministry of Transport, Maritime Affairs and Communications

- Ms. EDA BURCU BULUT
  EU Expert, Ministry of Transport, Maritime Affairs and Communications

- Ms. EDA AKÇA
  Specialist, Development Bank of Turkey

- Ms. AYŞEGÜL DEMİR
  Foreign Trade Specialist, Ministry of Economy

- Mr. FATİH ERTAN
  Assistant Expert, Ministry of Transport, Maritime Affairs and Communications

- Ms. NENDEN O. SHANTY
  Researcher, SESRIC

- Mr. ATİLLA KARAMAN
  Researcher, SESRIC

- Mr. ADİL ALTAN
  Engineer, Ministry of Food, Agriculture and Livestock
- Mr. NURULLAH EVCİMEN
  Engineer, General Directorate of Highways

- Mr. BAHADIR KARA
  Coordinator, Ministry of Culture and Tourism

- Mr. KADİR ERYİĞİT
  Officer, Turkish State Railways

- Ms. NESLİHAN AKIN DURU
  Officer, General Directorate of State Airports Authority

REPUBLIC OF UGANDA

- Mr. GADSON ABEMIGISHA
  Senior Economist, Ministry of Finance, Planning and Economic Development

- Mr. WINSTONE KATUSHABE
  Assistant Commissioner Road and Pipe Transport Regulation, Ministry of Works and Transport

B. COMCEC COORDINATION OFFICE

- Mr. M.METİN EKER
  Director General, Head of COMCEC Coordination Office

- Mr. SELÇUK KOÇ
  Head of Department

- Mr. MUSTFA TEKİN
  Head of Department

- Mr. FATİH ÜNLÜ
  Senior Expert

- Mr. EKREM KARADEMİR
  Expert

- Mr. EMRAH HATUNOĞLU
  Expert

- Mr. BURAK KARAGÖL
  Expert
- Ms. VİLDAN BARAN
  Expert

- Mr. SERVET ORÇUN ERPIŞ
  Expert

- Mr. UTKU ŞEN
  Expert

- Mr. ALPER BAKDUR
  Expert

- Ms. ASLI DADAKOĞLU
  Expert

- Mr. GÖKTEN DAMAR
  Expert

- Mr. ALİ İŞLER
  Expert

- Mr. KAĞAN AKDOĞAN
  Expert

- Mr. NİHAT AKBALIK
  Expert

- Mr. OKAN POLAT
  Expert

- Mr. MEHMET AKİF ALANBAY
  Expert

- Mr. AYKUT YILMAZ
  Expert

- Mr. AHMET OKUR
  Expert

- Mr. MEHMET FİDAN
  Expert

- Mr. EREN SÜMER
  Expert
- Mr. MEHMET C. AKTAŞ
  Expert

- Mr. ENİS YILDIRIM
  Expert

- Mr. HASAN YENİGÜL
  Expert

- Mr. ALİ ORUÇ
  Expert

- Ms. ÖZGÜL YÜKSEL
  Coordinator

- Ms. HANDE ÖZDEMİR
  Coordination of Registration Office

- Ms. HAVVA KÖSEOĞLU
  Coordination of Registration Office

- Ms. EMİNE DEMİREL
  Coordination of Documentation Centre

- Mr. OZAN LİF
  Coordination of Documentation Centre

- Mr. KEMAL ARSLAN
  Coordination of Meeting Rooms

- Ms. EBRU ÇETİNKURŞUN KANYILMAZ
  Coordination of Meeting Rooms

- Ms. LEYLA AŞK
  Social Programme

- Mr. ERCAN İBİK
  Coordination of Transportation

- Mr. NAZIM GÜMÜŞ
  Protocol Relations

- Mr. ORHAN ÖZTAŞKİN
  Protocol Relations
ANNEX 3: THE PROPOSED TIMELINE FOR THE FOLLOWING-UP OF THE POLICY RECOMMENDATIONS

<table>
<thead>
<tr>
<th>November</th>
<th>December</th>
<th>June</th>
<th>End of August</th>
<th>September October</th>
<th>November</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adoption by the COMCEC Session</td>
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<tr>
<td>Circulation of Evaluation Form by CCO</td>
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<tr>
<td>Information Sharing (Annual Focal Point Meeting)</td>
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<tr>
<td>Conveying of Filled out Evaluation Form by the focal points</td>
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<tr>
<td>COMCEC Annual Progress Report</td>
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<tr>
<td>Reporting the Progress to the COMCEC Session</td>
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</tbody>
</table>
### ANNEX 4: SAMPLE FORMAT OF THE EVALUATION FORM

<table>
<thead>
<tr>
<th>Policy Recommendations</th>
<th>Has your country prepared/planned new law(s) or secondary legislation(s)?</th>
<th>Has your country prepared/planned strategy/action plan/road map?</th>
<th>Has your country implemented or is preparing to implement any administrative measures?</th>
<th>Has your country organized or is planning to organize any activity?</th>
<th>Has your country submitted or is planning to submit a project proposal to the COMCEC Project Funding?</th>
<th>Please specify, if any, challenges faced by your country in implementing the policy recommendation.</th>
</tr>
</thead>
</table>

**Example:**

*4th Meeting of the COMCEC Trade Working Group: "Preferential Trade Agreements (PTAs) and Trade Liberalization Efforts in the OIC Member States..."*

1. Member states are invited to increase the Capacity for Successful Implementation of the PTAs...
ANNEX 5: THEMES OF THE WG MEETINGS 2017-2019

**TRADE WORKING GROUP**

<table>
<thead>
<tr>
<th>Time</th>
<th>Theme</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017/1</td>
<td>Single Window Systems in the OIC Member States for Facilitating Trade</td>
</tr>
<tr>
<td>2017/2</td>
<td>Free Trade Zones in the OIC Member States</td>
</tr>
<tr>
<td>2018/1</td>
<td>Enhancing Customs Risk Management Systems in the OIC Member States</td>
</tr>
<tr>
<td>2018/2</td>
<td>Improving Authorized Economic Operators Programs in the OIC Member States</td>
</tr>
<tr>
<td>2019/1</td>
<td>Increasing Public Availability of Customs Information in the OIC Member States</td>
</tr>
<tr>
<td>2019/2</td>
<td>Enhancing Advance Ruling Systems in the OIC Member States</td>
</tr>
</tbody>
</table>

**FINANCIAL COOPERATION WORKING GROUP**

<table>
<thead>
<tr>
<th>Time</th>
<th>Theme</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017/1</td>
<td>Improving Public Debt Management in the OIC Member Countries</td>
</tr>
<tr>
<td>2017/2</td>
<td>Diversification of Islamic Financial Instruments</td>
</tr>
<tr>
<td>2018/1</td>
<td>More Harmonized Contracts and Regulations in Islamic Finance</td>
</tr>
<tr>
<td>2018/2</td>
<td>Monetary regimes and their effect on financial cooperation among OIC countries</td>
</tr>
<tr>
<td>2019/1</td>
<td>Financial education for Islamic finance</td>
</tr>
<tr>
<td>2019/2</td>
<td>Globalizing Islamic Finance</td>
</tr>
</tbody>
</table>

**TRANSPORT & COMMUNICATIONS WORKING GROUP**

<table>
<thead>
<tr>
<th>Time</th>
<th>Theme</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017/1</td>
<td>Increasing Broadband Internet Penetration in OIC Member Countries</td>
</tr>
<tr>
<td>2017/2</td>
<td>Strategic Transport Infrastructure in OIC Member Countries: Gateways, Hubs and Inland Transport Connections</td>
</tr>
<tr>
<td>2018/1</td>
<td>Enhancing Digital Skills in OIC Countries</td>
</tr>
<tr>
<td>2018/2</td>
<td>Strengthening e-Government Infrastructure in OIC Countries</td>
</tr>
<tr>
<td>2019/1</td>
<td>Cooperation on Transportation: Transnational Transportation Projects in OIC Member Countries</td>
</tr>
<tr>
<td>2019/2</td>
<td>Better Planning, Funding, and Financing of Strategic Infrastructure in OIC Member Countries</td>
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## AGRICULTURE WORKING GROUP

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<tr>
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<td>Reducing Food Waste in the OIC Member Countries</td>
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<td>Improving Agricultural Market Performance: Creation and Development of Market Institutions</td>
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<tr>
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<td>Establishing an Agricultural Market Information System in the OIC Member Countries</td>
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<td>Promoting Market Oriented Agricultural Extension and Consultation Services in the OIC</td>
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<td>Increasing Agricultural Productivity: Agricultural Support Policies and Subsidies in the OIC Member Countries</td>
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## TOURISM WORKING GROUP

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<td>2017/1</td>
<td>Muslim Friendly Tourism (MFT): Regulations for Accommodation Establishments in the OIC Member Countries</td>
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<td>Risk &amp; Crisis Management and Recovery from Crisis in Tourism Sector in the Member Countries</td>
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<td>2018/1</td>
<td>Utilizing the Technology in Visa Facilitation</td>
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<td>Improving tourism statistics in the OIC Member States</td>
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<td>2019/2</td>
<td>Experiences in Sustainable Tourism among OIC Member States</td>
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## POVERTY ALLEVIATION WORKING GROUP

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<td>Vulnerable Groups’ Access to Education in the OIC Member Countries</td>
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<td>Education Quality in the OIC Member Countries</td>
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<td>2019/1</td>
<td>Access to Good Health Services in the OIC Member Countries</td>
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<td>Child and Maternal Mortality in the OIC Member Countries</td>
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