



INFORMATION NOTE

THIRTY-FIFTH MEETING

OF THE FOLLOW-UP COMMITTEE

OF THE COMCEC

Ankara, 24-25 April 2019

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INTRODUCTION

The Standing Committee for Economic and Commercial Cooperation of the Organization of the Islamic Cooperation (COMCEC) is a Ministerial-level platform established at the Third Islamic Summit Conference in 1981. COMCEC commenced its activities in 1984 as the Fourth Islamic Summit Conference elected the President of the Republic of Turkey to its chairmanship. The COMCEC, in its annual meetings, discusses common economic issues as well as the global economic developments that are of concern to the Member Countries and considers new mechanisms to promote economic and commercial cooperation among them.

The Follow-up Committee, established at the First Session of the COMCEC in 1984, reviews the progress achieved in the implementation of the COMCEC decisions and reports to the annual COMCEC Session together with its recommendations. The Committee also prepares the Draft Agenda of the COMCEC Ministerial Session. The Follow-up Committee meetings are held annually in Turkey.

In accordance with the Statute of the COMCEC, the Follow-up Committee consists of the Chairman, permanent Vice Chairmen, the current Summit Chair, the Rapporteur as well as one member state from each 3 geographical region of the OIC, and three members of the Previous Bureau. The Committee has been renewed in the 32nd Session of the COMCEC which was held in 2016.

List of the Current Members of the COMCEC Follow-up Committee:

Republic of Turkey*	Chairman (Permanent)
Kingdom of Saudi Arabia	Vice-Chairman (Permanent)
State of Palestine	Vice-Chairman (Permanent)
State of Qatar	Vice-Chairman (Representing the Arab Region)
Malaysia	Vice-Chairman (Representing the Asian Region)
Republic of Gabon	Vice-Chairman (Representing the African Region)
Islamic Republic of Pakistan	Rapporteur
State of Kuwait	Member of the Previous Bureau
Republic of Indonesia	Member of the Previous Bureau
Republic of Niger	Member of the Previous Bureau

**Republic of Turkey is also the Chairman of the Current Summit*

This note aims at providing some general information on arrangements being made for the meeting as well as some more practical information for the participants.

Original : English



**DRAFT AGENDA OF THE 35th MEETING OF THE
FOLLOW-UP COMMITTEE OF THE COMCEC**

(Ankara, 24-25 April 2019)

1. Opening of the Meeting and Adoption of the Agenda
2. Report on the COMCEC Strategy and Its Implementation
3. The Implementation of the OIC-2025: Programme of Action
4. Intra-OIC Trade
5. Enhancing the Role of Private Sector in Economic Cooperation
6. Improving Transport and Communications
7. Developing a Sustainable and Competitive Tourism Sector
8. Increasing Productivity of Agriculture Sector and Sustaining Food Security
9. Alleviating Poverty
10. Deepening Financial Cooperation
11. Preparations for the Exchange of Views on “Promoting Sustainable Food Systems in Islamic Countries”
12. Draft Agenda of the 35th Session of the COMCEC
13. Any Other Business
14. Adoption of the Report

Original: English



**DRAFT PROGRAMME OF THE 35th MEETING OF THE
FOLLOW-UP COMMITTEE OF THE COMCEC**

(Ankara, 24-25 April 2019)

23 April 2019 (Tuesday) (Side Event)

10.00 34th Meeting of the Sessional Committee

24 April 2019 (Wednesday)

09.00 1. Opening of the Meeting and Adoption of the Agenda

10.15–10.30 *Coffee Break*

10.30 2. Report on the COMCEC Strategy and Its Implementation

10.55 3. The Implementation of the OIC-2025: Programme of Action

11.20 4. Intra-OIC Trade

12.30 *Lunch*

14.00 5. Enhancing the Role of Private Sector in Economic Cooperation

6. Improving Transport and Communications

7. Developing a Sustainable and Competitive Tourism Sector

8. Increasing Productivity of Agriculture Sector and Sustaining Food Security

9. Alleviating Poverty

16.00-16.15 *Coffee Break*

16.15 10. Deepening Financial Cooperation

11. Preparations for the Exchange of Views on “Promoting Sustainable Food Systems in Islamic Countries”

12. Draft Agenda of the 35th Session of the COMCEC

13. Any Other Business

18.00 End of the Afternoon Session

20.00 Official Dinner to be hosted by H.E. Naci AĞBAL, President of the Strategy and Budget of the Presidency of the Republic of Turkey and Chairman of the Follow-up Committee

22.00-24.00 Meeting of the Drafting Committee

25 April 2019 (Thursday)

15.00 Closing Session

14. Adoption of the Report

16.00 End of the Meeting

INFORMATION ABOUT THE ARRANGEMENTS FOR THE MEETING

Date and Venue of the Meeting

The Thirty-Fifth Meeting of the Follow-up Committee will be held on 24-25 April, 2019 at Ankara HiltonSa Hotel.

Registration

All delegates whose names are notified to the Organizing Committee through diplomatic channels are requested to register at the Registration Desk located at the Conference Area at Ankara HiltonSa Hotel.

Identification Badges

Identification badges will be issued to all registered delegates. For the security reasons, all participants are kindly requested to wear their badges at all times during the meeting and official dinner.

Dark Blue : Members of Delegation
Yellow : Press
Green : COMCEC Coordination Office
Orange : Staff

Interpretation

Simultaneous Interpretation among English, French, Arabic and Turkish will be provided during all sessions. The main documents of the Meeting will be produced in three OIC languages.

Information Desk

The Information Desk located at the lobby of Ankara HiltonSa Hotel will be at the disposal of the delegates from 23 April to 26 April, 2019 from 08.00 a.m. to 12.00 p.m. daily.

Documentation Center

The Documentation Center will be operated at Ankara HiltonSa Hotel during the meeting to produce Conference documents in three OIC languages (English, French and Arabic).

Airport Welcoming Services

The welcoming and farewell services for the delegates will be available from **22 April to 26 April** 2019. On arrivals, Organizing Committee staff will be waiting for delegates with COMCEC hand boards for hotel transfers at International / Domestic / VIP Arrivals Terminals. If any COMCEC staff are not present to meet delegates at the Airport, the delegates are kindly requested to apply COMCEC Welcome Desk located at the

International Arrivals Terminal or call representatives of organizing company (Mr. **Furkan BÜYÜKÇELİK**, Phone Number: 00 90 541 961 9506) and COMCEC Coordination Office (Mr. **Orhan ÖZTAŞKIN**, Phone Number: 00 90 532 695 4723, Mr. **Nazım GÜMÜŞ**, Phone Number: 00 90 533 717 1233).

Delegates, obliged to arrive in Ankara before 22 April 2019 due to flight restrictions, will also be welcomed at the airport provided that they inform the COMCEC Coordination Office in advance.

Participants are kindly requested to notify COMCEC Coordination Office or Organizing Company (see Useful Addresses) of their names and flight schedules latest by April 17th, 2019 to enable the host officers to meet them at the airport and make necessary arrangements.

Transportation

Airport-hotel-airport transfer services will be available for participants.

Accommodation for Delegates of Member States

COMCEC will cover the accommodation and meal expenses (excluding all other expenses) of two delegates, including the head of delegation, from each member state from 23rd to 25th April 2019 (check-in date: 23 April 2019, check out date: 26 April 2019, 3 nights in total) at Ankara HiltonSa Hotel. The COMCEC will also cover the accommodation and meal expenses (excluding all other expenses) of one participant from each International Institution invited to the meeting at the same hotel. (check-in date: 23 April 2019, check out date: 26 April 2019, 3 nights in total) Other members of delegation may wish to stay on their own account at the same hotel.

All participants are kindly requested to inform the COMCEC Coordination Office and/or Organizing Bureau (see Useful Addresses) latest by April 17th, 2019 for hotel reservation and welcoming arrangements.

NOTE: If you have an accompanying person and prefer to stay at a double room, the price difference for double room **will not** be covered by the COMCEC.

List of Alternative Hotels for delegates staying on their own account

Delegates may ask assistance of Organizing Company for hotel reservations or make their own reservations.

SHERATON HOTEL (***)**

Noktalı Sokak No: 1 06700
Kavaklıdere / ANKARA

TELEPHONE

Tel : +90 312 -457 60 00
Fax: +90 312 -457 61 00

SWISS HOTEL (***)**

Yıldızevler Mah. Jose Marti Cad. 2 06660
Çankaya/ ANKARA

Tel : +90 312- 409 30 00
Fax : +90 312- 409 33 99

LİMAK AMBASSADORE HOTEL (**)**

Boğaz Sok. No:19
Kavaklıdere 06680 ANKARA

Tel : +90 312- 428 48 48
Fax : +90 312- 428 34 34

CLASS HOTEL (**)**

Bestekar Sok. No:64 06680
Kavaklıdere ANKARA

Tel : +90-312- 466 18 50
Fax : +90 312- 466 99 85

BEST HOTEL (**)**

Atatürk Bulvarı No: 195 06680
Kavaklıdere ANKARA

Tel : +90-312- 467 08 08
Fax: +90-312-467 08 85

SEĞMEN OTEL (*)**

Büklüm Sokak No:13 Kavaklıdere
ANKARA

Tel: +90 312 417 53 74
Fax: +90 312 417 28 59

ARGENTUM HOTEL (*)**

Arjantin Cad. Borazan Sokak No:11
G.O.P / ANKARA

Tel: +90 312 426 46 56
Fax: +90 312 426 56 59

Flight Reconfirmations and Departures

Delegates should contact with Information Desk located at the lobby of Ankara HiltonSa Hotel as soon as possible to confirm their return flight reservations. To facilitate travel arrangements, the delegates are kindly requested to fill in Flight Departure Forms and return them to Information Desk.

USEFUL ADDRESSES

COMCEC COORDINATION OFFICE

Necatibey Cad. No:110/A, Kat: 7
06100 Ankara - TÜRKİYE

Tel. : (90) (312) - 294 57 10 -30
Fax : (90) (312) - 294 57 77
E-mail : comcec@comcec.org
Web : www.comcec.org

ORGANIZING COMPANY

CEO EVENT

Next Level Ofis Kule, Kızılırmak Mah. Dumlupınar Bulvarı
Bina No:3/A Kat:27 No:127 Balgat/Çankaya/Ankara

Tel : (90) 312 - 220 23 77
Fax : (90) 312 - 220 23 72
E-mail : info@ceoevent.com.tr
Web : www.ceoevent.com.tr

MEETING HOTEL

ANKARA HILTONSA HOTEL

Kavaklıdere Mah. Tahran Cad. No:12
06700 ANKARA /TURKEY

Tel. : (90) (312) 455 00 00
Fax : (90) (312) 455 00 55
E-mail : ankara_info@hilton.com
Web : www.hilton.com

SOME PRACTICAL INFORMATION FOR THE DELEGATES

Climate

The weather in Ankara in April is generally cool and rainy. The average temperature in April is around 15 degrees Celsius. Coat and umbrella are recommended. The latest weather forecast for Ankara may be accessed at: www.mgm.gov.tr

Prayer Times

Prayer times in Ankara during the Meeting will be as follows:

DATE	FAJR	SHURUG	DHUHR	ASR	MAGHREB	ISHAA	QIBLAH HOUR
April 22	04:23	05:55	12:52	16:37	19:40	21:06	12:08
April 23	04:21	05:53	12:52	16:38	19:41	21:07	12:08
April 24	04:19	05:52	12:52	16:38	19:42	21:09	12:09
April 25	04:17	05:50	12:52	16:38	19:43	21:10	12:09
April 26	04:15	05:49	12:52	16:39	19:44	21:11	12:09

Local Time

The time in Turkey is G.M.T. plus 3 hours.

Electric Current

The electric current in Turkey is 220 Volt, AC 50 cycles. Two prong round plugs are used.

Visas

All participants are advised to check www.evisa.gov.tr or contact with the Turkish Consular Missions (where available) for visa requirements. For the participants coming from countries where there is no resident Turkish Consular Mission, visas will be issued upon arrival at Ankara Esenboğa Airport or İstanbul Atatürk Airport.

Health Requirements

Visitors to Turkey are not required to bear any vaccination certificates upon entry, provided that they are not coming from a country where there is an epidemic.

Currency and Exchange

The currency unit in Turkey is Turkish Lira. Exchange rate is 1 USD = 5.20 TL and 1€ = 5.96 TL as of 2 Nisan 2019. The most recent exchange rate values may be accessed at the website of the Central Bank of the Republic of Turkey; (www.tcmb.gov.tr). Convertible foreign currency can be exchanged at the airport, hotels, exchange offices and at all banks in accordance with the current exchange rates announced daily. International credit cards are widely used.

Addresses of Diplomatic Missions

Contact Information of Consular Missions in Ankara is listed at the diplomatic portal,
<https://diplomatic.mfa.gov.tr>

<u>Country</u>	<u>Address</u>	<u>Telephone</u>
Indonesia	Prof.Dr. Aziz Sancar Sok. (Abdullah Cevdet Sok.) No: 10 06680 Çankaya /ANKARA	+ 90 (312) 438 21 90
Gabon	İlkbahar Mah. 609. Sok No: 35 OR-AN / ANKARA	+ 90 (312) 492 05 69
Kuwait	Reşit Galip Cad. No: 110 G.O.P. /ANKARA	+ 90 (312) 445 05 76
Malaysia	Mahatma Gandhi Caddesi No:56 06700 G.O.P. / ANKARA	+ 90 (312) 446 35 47
Niger	Mahatma Gandhi Caddesi No:40 G.O.P /ANKARA	+ 90 (312) 436 10 13
Pakistan	Diplomatik Site İran Cad. No: 37 06700 G.O.P. / ANKARA	+ 90 (312) 427 14 10
Palestine	Diplomatik Site Kılıç Ali Sk. No: 5 06450 OR-AN / ANKARA	+ 90 (312) 490 35 46
Qatar	Diplomatik Site Bakü Sk. No:6 06450 OR-AN / ANKARA	+ 90 (312) 490 72 74
Saudi Arabia	Turan Emeksiz Sk. No:6 06700 G.O.P. / ANKARA	+ 90 (312) 468 55 40

ELECTRONIC DOCUMENTATION SYSTEM (DOCUMENT FILE)

During the meeting, the document file can be viewed according to Annotated Agenda Items using the Ipads, which will be ready on the desks of the Heads of Delegations. Other delegates can follow the same documents from the link which will be active during the meeting at the addresses given above.

DOCUMENTS OF THE 35th MEETING OF THE FOLLOW-UP COMMITTEE OF THE COMCEC

All documents prepared for the 35th Meeting of the Follow-up Committee of the COMCEC will be available on COMCEC website. Documents will be updated as they become available Delegates are advised to check updates regularly from the addresses below:

English: <http://www.comcec.org/en/35th-meeting-of-the-follow-up-committee-of-the-comcec/35-electronic>

French: <http://www.comcec.org/fr/35eme-reunion-du-comite-de-suivi-du-comcec/35-electroniques/>

Arabic: <http://www.comcec.org/ar/35-electronic-arb/>

Turkish: <http://www.comcec.org/isedak-izleme-komitesi-35-toplantisi/35-isedak-izleme-komitesine-sunulan-dokuman-ve-raporlar/>

COMCEC PUBLICATIONS

COMCEC Publications and reports of the previous meetings are available as full text ebooks on **ebook.comcec.org**.

All documents, reports and media of the previous COMCEC Meetings are also available on COMCEC website, **<http://www.comcec.org/en/comcec/follow-up-committee-meetings>**.