

Introducing:
COMCEC Funded Projects



COMCEC

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COMCEC COORDINATION OFFICE
PCM GROUP

June 4th, 2014 / Ankara, Turkey

CONTENT OF THE TRAINING



JUNE 4TH (Afternoon Session)

I. Stages of the PCM

IDENTIFICATION and FORMULATION

SUBMISSION and APPRAISAL

IMPLEMENTATION AND PAYMENTS

MONITORING AND EVALUATION

II. Workshop on Preliminary Project Design (5-6 Groups)

JUNE 5TH (Morning Session)

III. Powerpoint Presentations of Preliminary Project Design and Evaluations by Trainers

IV. *Discussions Session: Lessons Learnt and Expectations from WG Focal Points*

LESSONS LEARNT PRESENTATION BY CCO

SUGGESTIONS AND COMMENTS BY WG FOCAL POINTS

Purpose of the Training

Knowledge

useful abilities.

backbone of co

quired for a tr
today

I. Purpose of the Training

The purpose is to illustrate;

➤ ***the principles and basics*** of PCM,

➤ ***key activities*** to be undertaken at each stage

in order to assist Member Countries in project preparation efforts.

I. Purpose of the Training (con't)

*During the training, **government officials** will be guided and informed on the*

- **identification** of projects in line with COMCEC PCM Procedures
- **submission** of projects to the COMCEC Coordination Office (CCO)
- **implementation** of project activities and entitlement for **financing**
- **monitoring** and **evaluation** of project activities

IDENTIFICATION
FORMULATION

IMPLEMENTATION
EVALUATION

II. About Project Cycle Management

SUBMISSION APPRAISAL
FINANCING
MONITORING



II. About Project Cycle Management

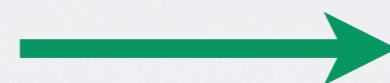
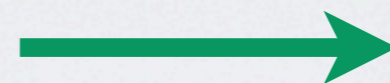
- The PCM is a **methodology** through which projects are planned and carried out in a sequence.
- It **facilitates** transforming ideas into reality.
- It provides a structure so that **vital decisions** can be made and **critical actions** can be taken during the life time of a project.

II. About Project Cycle Management (con't)

Why PCM?

problems:

- *Unclear strategic framework*
- *Supply driven projects*
- *Poor analysis of situation*
- *Activity-oriented planning*
- *Non-verifiable impact*
- *Disbursement pressure*
- *Short-term vision*
- *Imprecise project documents*



pcm:

- Sectoral approach*
- Demand driven solutions*
- Improved analysis*
- Objective-oriented planning*
- Verifiable impact*
- Emphasis on quality*
- Focus on sustainability*
- Standardized formats*

II. About Project Cycle Management (con't)

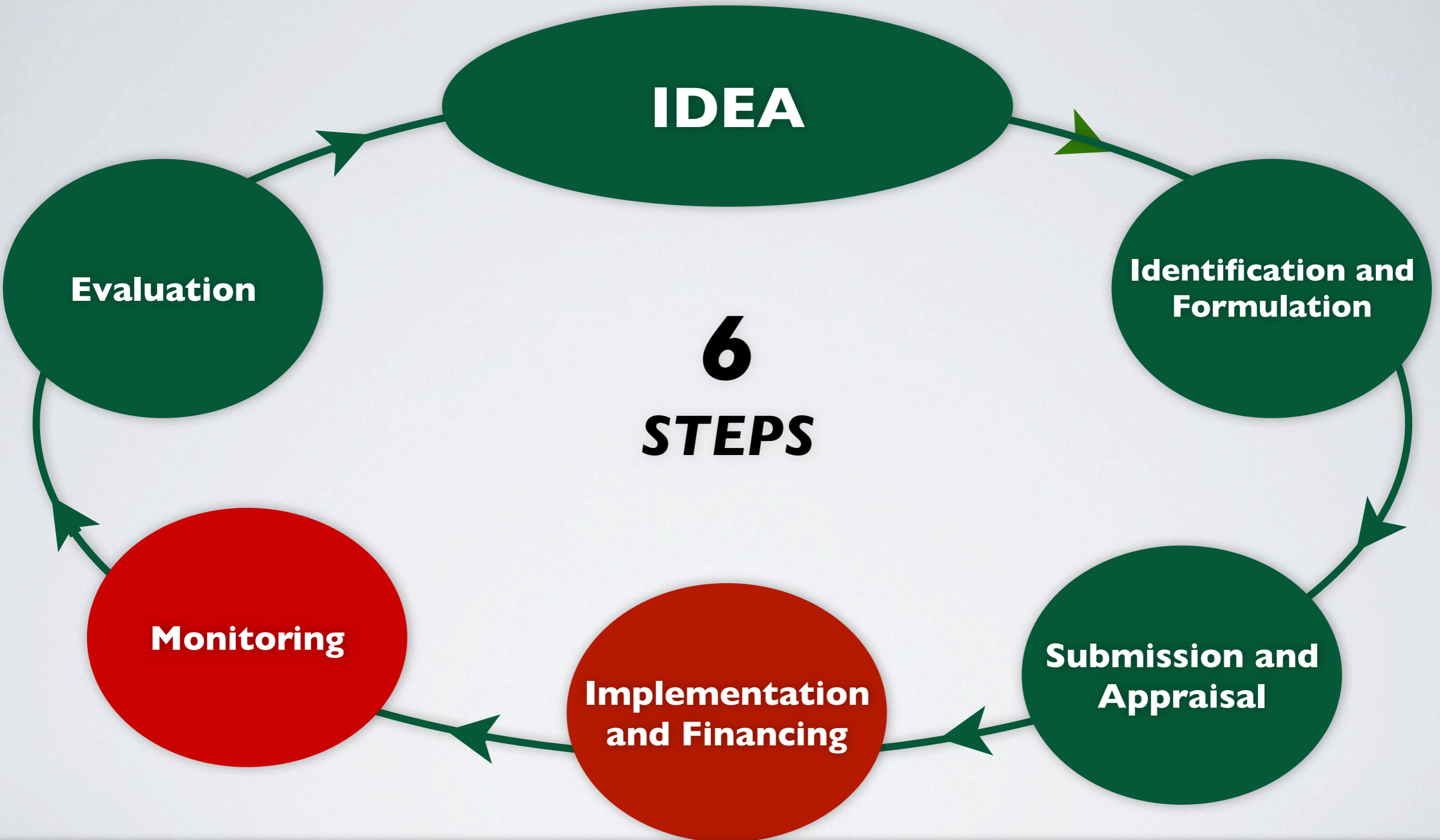
PCM Principles

- *Structured and Informed Decision Making (Stages of the Cycle)*
- *Involvement of Stakeholders in Decision Making (Client Orientation)*
- *Comprehensive and Consistent Analysis (Logframe Planning)*
- *Mechanisms of Continued Flow of Benefits (Sustainability)*
- *Standardized Documentation (Integrated Approach)*

III. Stages of the PCM



III. Stages of the PCM



III. Stages of the PCM

IDENTIFICATION and FORMULATION



III. Stages of the PCM

(con't)

IDENTIFICATION and FORMULATION

- *Analysis of the problems faced*
- *Identification of options to address the problems*
- *Evaluation of project idea's relevance to problems and options*
- *Development of project idea into operational project plans/proposals*
 - *Activities*
 - *Work Plan*
 - *Budget*
- ***Assessment of feasibility for COMCEC PCM***



III. Stages of the PCM

(con't)

➤ *Assessment of feasibility for COMCEC PCM*

Indicative Grant Limits and Co-Finance Rates for COMCEC Projects*

Project Owner	Project Budget Lower Limit (USD)	Project Budget Upper Limit (USD)	Minimum Co-Finance Rates by the PO	CCO Grant Limits (USD)
<i>Member Countries</i>	100.000	250.000	%10	90.000-225.000
<i>OIC Institutions</i>	50.000	100.000	%25	37.500-75.000

*** subject to modification by the CCO**



III. Stages of the PCM

(con't)

➤ *Assessment of feasibility for COMCEC PCM* *Project Selection Criteria (Eligibility)*



III. Stages of the PCM

(con't)

- *Assessment of feasibility for COMCEC PCM*
Nature of Projects

Technical Cooperation and Capacity Building



III. Stages of the PCM

(con't)

➤ *Assessment of feasibility for COMCEC PCM*

Nature of Projects

- ▶ **Research and Analytical Studies**
- ▶ **Strategies**
- ▶ **Guides**
- ▶ **Road Maps**
- ▶ **Study visits**
- ▶ **Trainings**
- ▶ **Exchange programs among officials**
- ▶ **Needs Assessments and Impact Analysis**
- ▶ **Visibility/Publicity/Promotional Activities** (Press release, web page, introductory meeting etc.)
- ▶ **Conferences**
- ▶ **Workshops**



III. Stages of the PCM

(con't)

- *Assessment of feasibility for COMCEC PCM*

Maximum three project proposals for each cooperation area



III. Stages of the PCM

(con't)

SUBMISSION and APPRAISAL



III. Stages of the PCM

(con't)

SUBMISSION and APPRAISAL

- **Submission** of project proposal to the Funding Agency by the Project Owner
- Examination of the proposal by the Funding Agency (**Appraisal**)
- **Formalization** of implementation and financing modalities in a legal document which sets out both sides' responsibilities

III. Stages of the PCM

(con't)

SUBMISSION and APPRAISAL

Who can submit projects?

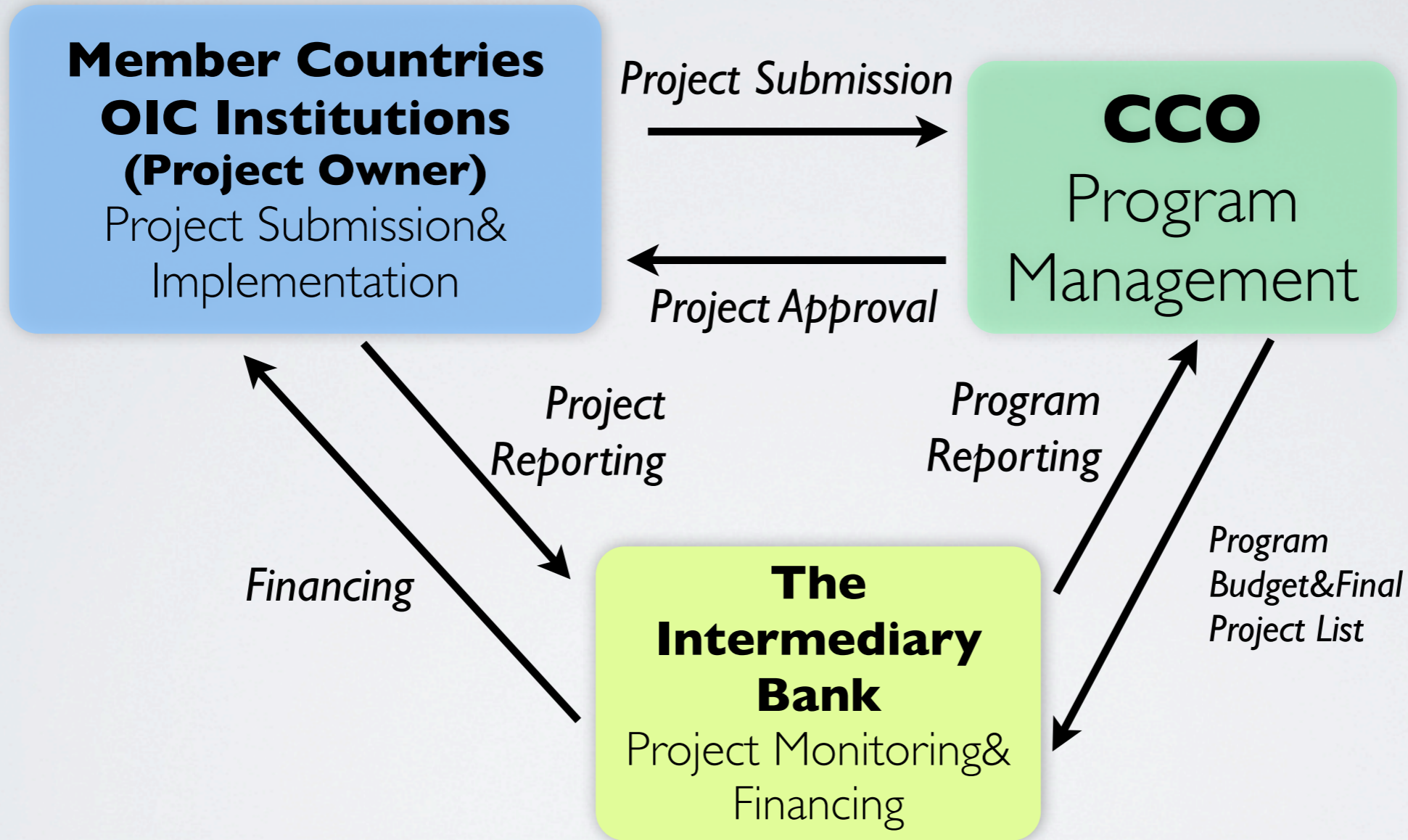
- **Member Countries** (relevant ministries and other public institutions) registered to the Working Groups
- **OIC Institutions** (operating in the field of economic and commercial cooperation)

III. Stages of the PCM

(con't)

SUBMISSION and APPRAISAL

Distribution of Roles



III. Stages of the PCM

(con't)

SUBMISSION and APPRAISAL

Application Process



Submission of preliminary project fiche



What We Need In the **Preliminary** Submission?

- **Basic Information** (*Project Title, Cooperation Area, Contact Person and Responsible Authority etc.*)
- **Budget** (*estimated*)
- **Duration** (*max. 9 months*)
- **Location(s)**
- **Project Summary** (*max. 200 words*)
- **Relevance to COMCEC Strategy**



Online Submission --> pcm.comcec.org



COMCEC

Standing Committee
for Economic and Commercial Cooperation of the
Organization of Islamic Cooperation

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PCM

COMCEC Project Funding

www.comcec.org

FREQUENTLY ASKED QUESTIONS

Submit Your Project Here

What is Project Cycle Management (PCM)?

PCM is basically a methodology that facilitates the realization of ideas through projects. It transforms ideas into projects with concrete activities, budget and timeline among others. It envisions several steps starting from identification, appraisal and implementation to monitoring and evaluation.

PCM at a Glance

PCM is basically a methodology that facilitates the realization of ideas through projects.

Who can submit projects?

What kind of projects are financed?

What are the project selection criteria?

What type of activities could be realized through projects?

Who are the main actors? What are their responsibilities ?

When will it start? How can I submit projects ?

Documents

Online Submission --> **pcm.comcec.org**

ONLINE PROJECT FICHE

SIGN IN

username

password

Login

[Forgot Password ?](#)
[Where can I get username?](#)

This site is best viewed in Google Chrome and Mozilla Firefox. (Recommended resolution: 800x600 pixel)

CO-MCCEC

For Building an Interdependent Islamic World

Online Submission --> pcm.comcec.org

Reference Documents



User Identification



PROJECT FICHE for COMCEC Funded Projects

LOGOUT

Reminder

Please Consult the CCO if you have questions regarding any section of the Project Fiche before submitting Your Project Proposals.

Reminder

Please note that the project submissions will be only in **ENGLISH**.

Documents

[Program Implementation Guideline](#)
[Project Fiche](#)
[Logical Framework Matrix](#)
[Visibility Manual](#)
[CV Sample for Project Personel](#)
[Sample Project Fiche](#)
[Sample Logical Framework Matrix](#)

WELCOME

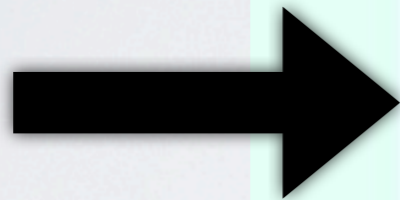
USER :Turkey – Ministry of Culture and Tourism
COOPERATION AREA :Tourism

Add Project



Online Submission --> pcm.comcec.org

User-Friendly
Interface



BASIC INFORMATION

Project Title

Cooperation Area
Tourism

Project Owner
Turkey – Ministry of Culture and Tourism

Reminder for Responsible Authority and Contact Person Sections
You are expected to provide detailed information for two persons designated as responsible authority and contact person. Responsible authority should be a senior official, at least at the General Director level, who will be responsible for the overall management of the project. The Contact person, on the other hand, should preferably be the focal point for the relevant working group.

Responsible Authority

Name :
Title :
Postal address:
Phone :
Fax :
E-mail :

Contact Person

Name :
Title :
Postal address:
Phone :
Fax :
E-mail :

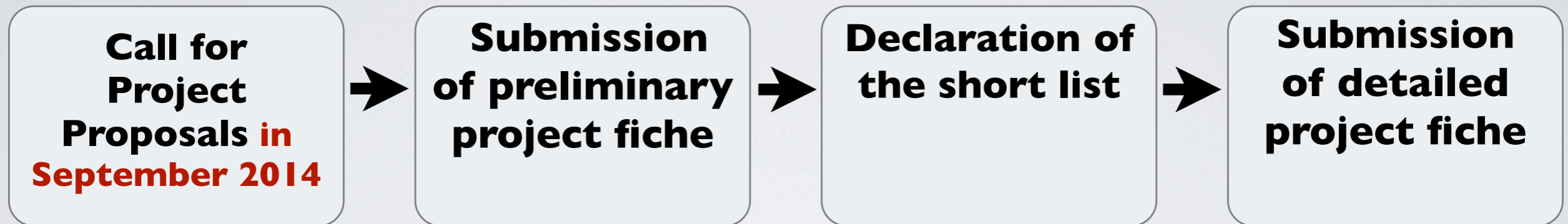
[Previous](#) [Next](#)

III. Stages of the PCM

(con't)

SUBMISSION and APPRAISAL

Application Process



Submission of detailed project fiche



What We Need In the **Final** Submission?

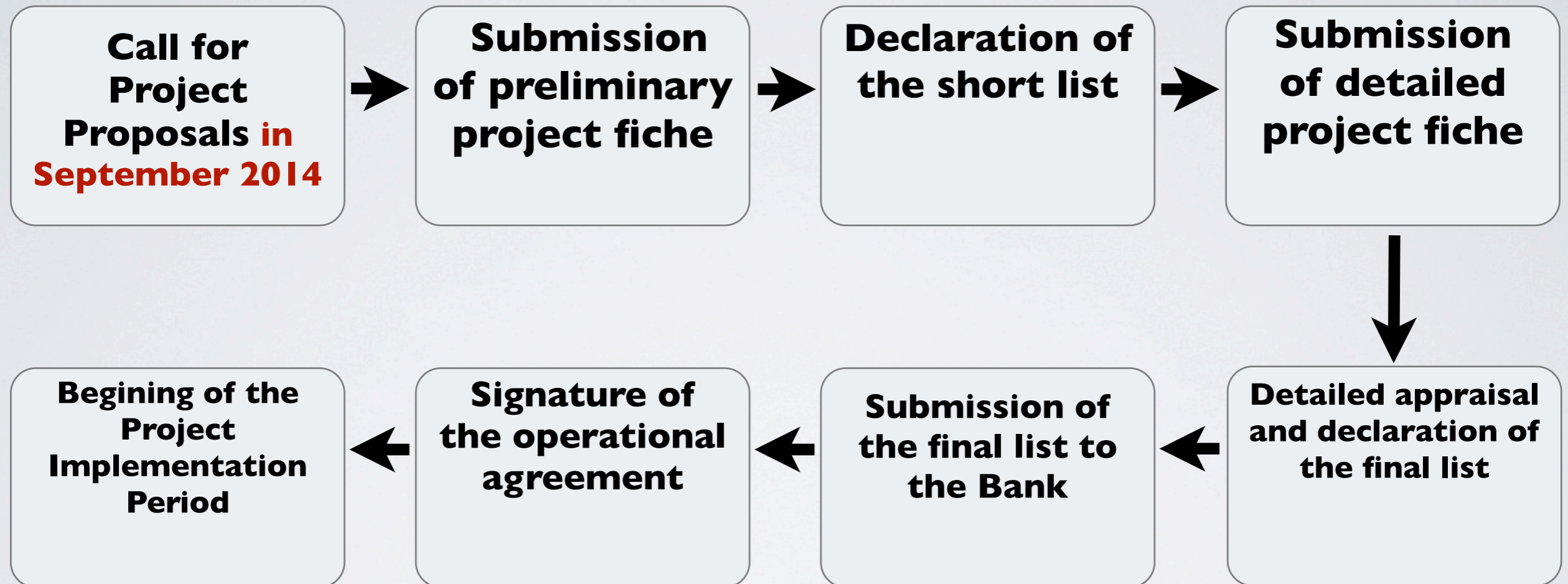
- **Target Group**
- **Contribution to COMCEC Multilateral Cooperation**
- **Overall Objective, Project Purpose, Expected Results**
- **Detailed Activities**
- **Work Plan**
- **Detailed Budget**
- **Minimum Two CVs for Each Project Personnel Position**

III. Stages of the PCM

(con't)

SUBMISSION and APPRAISAL

Application Process



Reference Documents

- ▶ *Program Implementation Guidelines (2014 Edition)*
- ▶ *Project Fiche and Logical Framework
(online access at project.comcec.org)*
- ▶ *Visibility Manual*



more info:
pcm.comcec.org



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