



**INFORMATION BOOKLET  
THIRTY-EIGHTH MEETING  
OF THE FOLLOW-UP COMMITTEE  
OF THE COMCEC**

**Ankara, 24-25 May 2022**

## TABLE OF CONTENTS

	<u>Page No</u>
<b>1. INTRODUCTION</b>	<b>1</b>
<b>2. Draft Agenda of the 38<sup>th</sup> Meeting of the Follow-up Committee of the COMCEC</b>	<b>2</b>
<b>3. Draft Programme of the 38<sup>th</sup> Meeting of the Follow-up Committee of the COMCEC</b>	<b>3</b>
<b>4. Information about the Arrangements for the Meeting</b>	<b>5</b>
- Date and Venue of the Meeting	
- Registration	
- Identification Badges	
- Working Languages and Interpretation	
- Airport Welcoming Services	
- Transportation	
- Accommodation	
- List of Alternative Hotels	
- Flight Confirmations and Departures	
<b>5. Useful Addresses</b>	<b>8</b>
- COMCEC Coordination Office	
- Organization Company	
- Meeting Hall & Hotel	
<b>6. Some Practical Information for the Delegates</b>	<b>9</b>
- Climate	
- Prayer Times	
- Local Time	
- Electric Current	
- Visas	
- Health Requirements	
- Currency and Exchange	
- Addresses of Diplomatic Missions	
<b>7. Electronic Documentation System (Document File)</b>	<b>10</b>
<b>8. Documents of the 38<sup>th</sup> Meeting of the Follow-up Committee of the COMCEC</b>	<b>10</b>
<b>9. COMCEC Publications</b>	<b>10</b>

## INTRODUCTION

The Standing Committee for Economic and Commercial Cooperation of the Organization of the Islamic Cooperation (COMCEC) is a Ministerial-level platform established at the Third Islamic Summit Conference in 1981. COMCEC commenced its activities in 1984 as the Fourth Islamic Summit Conference elected the President of the Republic of Turkey to its chairmanship. The COMCEC, in its annual meetings, discusses common economic issues as well as the global economic developments that are of concern to the Member Countries and considers new mechanisms to promote economic and commercial cooperation among them.

The Follow-up Committee, established at the First Session of the COMCEC in 1984, reviews the progress achieved in the implementation of the COMCEC decisions and reports to the annual COMCEC Session together with its recommendations. The Committee also prepares the Draft Agenda of the COMCEC Ministerial Session. The Follow-up Committee meetings are held annually in Turkey.

In accordance with the Statute of the COMCEC, the Follow-up Committee consists of the Chairman, permanent Vice Chairmen, the current Summit Chair, the Rapporteur as well as one member state from each 3 geographical region of the OIC, and three members of the Previous Bureau. The Committee has been renewed in the 32<sup>nd</sup> Session of the COMCEC which was held in 2016.

### List of the Current Members of the COMCEC Follow-up Committee:

Republic of Turkey*	Chairman (Permanent)
Kingdom of Saudi Arabia	Vice-Chairman (Permanent)
State of Palestine	Vice-Chairman (Permanent)
State of Kuwait	Vice-Chairman Representing the Arab Region
Republic of Indonesia	Vice-Chairman Representing the Asian Region
Federal Republic of Nigeria	Vice-Chairman Representing the African Region
Islamic Republic of Pakistan	Rapporteur
State of Qatar	Member of the Previous Bureau
Malaysia	Member of the Previous Bureau
Republic of Gabon	Member of the Previous Bureau

*\*Republic of Turkey is also the Chairman of the Current Summit*

This note aims at providing some general information on arrangements being made for the meeting as well as some more practical information for the participants.

**DRAFT AGENDA OF THE 38<sup>th</sup> MEETING OF THE  
FOLLOW-UP COMMITTEE OF THE COMCEC**

**(May 24<sup>th</sup> -25<sup>th</sup> , 2022, Ankara)**

1. Opening of the Meeting and Adoption of the Agenda
2. Report on the COMCEC Strategy and Its Implementation
  - *Consideration of the COMCEC Digital Transformation Programme*
3. The Implementation of the OIC-2025: Programme of Action
4. Intra-OIC Trade
5. Enhancing the Role of Private Sector in Economic Cooperation
6. Improving Transport and Communications
7. Developing a Sustainable and Competitive Tourism Sector
8. Increasing Productivity of Agriculture Sector and Sustaining Food Security
9. Alleviating Poverty
10. Deepening Financial Cooperation
11. Preparations for the Exchange of Views on “Effective Social Assistance Provision and Socioeconomic Empowerment in the light of COVID-19 Pandemic”
12. Draft Agenda of the 38<sup>th</sup> Session of the COMCEC
13. Any Other Business
14. Adoption of the Report

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# DRAFT PROGRAMME OF THE 38<sup>th</sup> MEETING OF THE FOLLOW-UP COMMITTEE OF THE COMCEC

(Ankara, 24-25 May 2022)

## 18 May 2022 (Tuesday) (Virtually Side Event)

11.00-12.30 40<sup>th</sup> Meeting of the Sessional Committee

## 24 May 2022 (Tuesday)

09.00 1. Opening of the Meeting and Adoption of the Agenda

10.15–10.30 *Coffee Break*

10.30 2. Report on the COMCEC Strategy and Its Implementation

11.00 3. The Implementation of the OIC-2025: Programme of Action

11.20 4. Intra-OIC Trade

12.30 *Lunch*

14.00 5. Enhancing the Role of Private Sector in Economic Cooperation

6. Improving Transport and Communications

7. Developing a Sustainable and Competitive Tourism Sector

8. Increasing Productivity of Agriculture Sector and Sustaining Food Security

9. Alleviating Poverty

16.00-16.15 *Coffee Break*

16.15 10. Deepening Financial Cooperation

11. Preparations for the Exchange of Views on “Effective Social Assistance Provision and Socioeconomic Empowerment in the light of COVID-19 Pandemic”

12. Draft Agenda of the 38<sup>th</sup> Session of the COMCEC

13. Any Other Business

18.00 End of the Afternoon Session

22.00-24.00 Meeting of the Drafting Committee

**25 May 2022 (Thursday)**

14.00 Closing Session

15.00 14. Adoption of the Report  
End of the Meeting

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## **INFORMATION ABOUT THE ARRANGEMENTS FOR THE MEETING**

### **Date and Venue of the Meeting**

The Thirty-Eighth Meeting of the Follow-up Committee will be held on 24-25 May, 2022 at Holiday Inn Ankara Cukurambar Hotel.

### **Registration**

All delegates whose names are notified to the Organizing Committee through diplomatic channels are requested to register at the Registration Desk located at the Conference Area at Holiday Inn Ankara Cukurambar Hotel.

### **Identification Badges**

Identification badges will be issued to all registered delegates. For the security reasons, all participants are kindly requested to wear their badges at all times during the meeting.

Dark Blue : Members of Delegation

Green : COMCEC Coordination Office

Orange : Staff

### **Working Languages and Interpretation**

Simultaneous Interpretation among English, French, Arabic and Turkish will be provided during all sessions. The main documents of the Meeting will be produced in three OIC languages.

### **Airport Welcoming Services**

The welcoming and farewell services for the delegates will be available from **23 May to 26 May 2022**. On arrivals, Organizing Committee staff will be waiting for delegates with COMCEC hand boards for hotel transfers at International/Domestic/VIP Arrivals Terminals. If any COMCEC staff are not present to meet delegates at the Airport, the delegates are kindly requested to apply COMCEC Welcome Desk located at the International Arrivals Terminal or call representatives of organizing company (Mertcan Dikici- 00905360593183) and COMCEC Coordination Office (Ozan LİF- 00905356476860).

Delegates, obliged to arrive in Ankara before 23 May 2022 due to flight restrictions, will also be welcomed at the airport provided that they inform the COMCEC Coordination Office in advance.

Participants are kindly requested to notify COMCEC Coordination Office or Organizing Company (see Useful Addresses) of their names and flight schedules latest by May 17<sup>th</sup>, 2022 to enable the host officers to meet them at the airport and make necessary arrangements.

## Transportation

Airport-hotel-airport transfer services will be available for participants.

## Accommodation

COMCEC shall bear the hotel accommodation and meal expenses (excluding all other expenses) for three representatives (one person as Head of Delegation and two other guests) from each member countries and two representatives (one person as Head of Organization and one other guest) from each member organization from 23<sup>rd</sup> to 25<sup>th</sup> May 2022 (check-in date: 23 May 2022, check out date: 26 May 2022, 3 nights in total) at the Holiday Inn Ankara Çukurambar Hotel.

**NOTE:** If you have an accompanying person and prefer to stay at a double room, the price difference for double room **will not** be covered by the COMCEC.

- Single room : 1.500,00 ₺ (VAT excl.)
- Double room : 2.000,00 ₺ (VAT excl.)

## List of Alternative Hotels

Delegates may ask assistance of Organizing Company for hotel reservations or make their own reservations.

### **SHERATON HOTEL (\*\*\*\*\*)**

Noktalı Sokak No: 1 06700  
Kavaklıdere / ANKARA

### TELEPHONE

Tel : +90 312 -457 60 00  
Fax: +90 312 -457 61 00

### **SWISS HOTEL (\*\*\*\*\*)**

Yıldızevler Mah. Jose Marti Cad. 2 06660  
Çankaya/ ANKARA

Tel : +90 312- 409 30 00  
Fax : +90 312- 409 33 99

### **LİMAK AMBASSADORE HOTEL (\*\*\*\*)**

Boğaz Sok. No:19  
Kavaklıdere 06680 ANKARA

Tel : +90 312- 428 48 48  
Fax : +90 312- 428 34 34

### **POINT HOTEL (\*\*\*\*\*)**

İşçi Blokları, 1495. Sk. No:11, 06530  
Çankaya/Ankara

Tel : +90- 0312 203 99 99

### **WYNDAM ANKARA (\*\*\*\*\*)**

Yasam Caddesi, 4. Sk. No 4, 06530  
Ankara

Tel: +90 312 219 03 03



**MÖVENPICK HOTEL ANKARA (\*\*\*\*\*)**

*Söğütözü, Bestepeler Mah, Yaşam Cd.  
No 1, 06520 Ankara*

*Tel: +90 312 258 58 00*

**JW Marriott Ankara (\*\*\*\*\*)**

*Söğütözü, Kizilirmak Mah, Muhsin Yazıcıođlu  
Cd. No: 1, 06520 Ankara*

**Flight Confirmations and Departures**

Delegates should contact with Information Desk located at the lobby of Holiday Inn Ankara Cukurambar Hotel as soon as possible to confirm their return flight reservations. To facilitate travel arrangements, the delegates are kindly requested to fill in Flight Departure Forms and return them to Information Desk.

## **USEFUL ADDRESSES**

### **COMCEC COORDINATION OFFICE**

Necatibey Cad. No:110/A  
06100 Ankara / TURKEY  
Tel : (90) (312) 294 57 10 - 294 57 30  
Fax : (90) (312) 294 57 77 - 294 57 79  
E-mail : [comcec@comcec.org](mailto:comcec@comcec.org)  
Web : [www.comcec.org](http://www.comcec.org)

### **ORGANIZING COMPANY**

#### **FLAP CONGRESS INCORPORATION**

Cumhuriyet Cad. Ergenekon Mah. No:157 D:7  
Seyhan Apt. 34365 Harbiye/Şişli İSTANBUL  
Tel : (90) (312) 454 00 00  
Fax : (90) (312) 454 00 01  
E-mail : [flaptour@flaptour.com.tr](mailto:flaptour@flaptour.com.tr)  
Web : [www.flaptour.com.tr](http://www.flaptour.com.tr)

### **MEETING HALL & HOTEL**

#### **HOLIDAY INN ANKARA CUKURAMBAR**

İşçi Blokları, Mah. 1484 Sk No:3,  
06330 Çankaya/Ankara  
Telefon : +90 (312) 342 55 55  
<https://hicukurambar.com/>

## SOME PRACTICAL INFORMATION FOR THE DELEGATES

### Climate

The weather in Ankara in April is generally sunny. The average temperature in May is around 20 degrees Celsius. The latest weather forecast for Ankara may be accessed at: [www.meteoroloji.gov.tr](http://www.meteoroloji.gov.tr)

### Prayer Times

Prayer times in Ankara during the Meeting will be as follows:

DATE	FAJR	SUN	DHUHR	ASR	MAGHREB	ISHAA
22.05.2022	03:34	05:21	12:50	16:45	20:10	21:49
23.05.2022	03:33	05:20	12:50	16:46	20:10	21:50
24.05.2022	03:32	05:20	12:50	16:46	20:11	21:51
25.05.2022	03:31	05:19	12:51	16:46	20:12	21:52
26.05.2022	03:30	05:18	12:51	16:46	20:13	21:54

### Local Time

The time zone in Turkey is G.M.T. plus 3 hours.

### Electric Current

The electric current in Turkey is 220 volt, AC 50 cycles. Two prong round plugs are used.

### Visas

All participants are advised to check [www.evisa.gov.tr](http://www.evisa.gov.tr) or contact with the Turkish Consular Missions (where available) for visa requirements. For the participants coming from countries where there is no resident Turkish Consular Mission, visas will be issued upon arrival at Ankara Esenboğa Airport or İstanbul Atatürk Airport.

### Health Requirements

Guests are not required to bear any vaccination certificates upon entry, provided that they are not coming from a country where there is an epidemic.

### Currency and Exchange

The currency unit in Turkey is Turkish Lira. Exchange rate is 1 USD = 15.37 TL and 1€= 16.08 TL as of 12 May 2022. The most recent exchange rate values may be accessed at the website of

the Central Bank of the Republic of Turkey; ([www.tcmb.gov.tr](http://www.tcmb.gov.tr)). Convertible foreign currency can be exchanged at the airport, hotels, exchange offices and at all banks in accordance with the current exchange rates announced daily. International credit cards are widely used.

### **Addresses of Diplomatic Missions**

Contact Information of Consular Missions in İstanbul is listed at the diplomatic portal, <http://cd.mfa.gov.tr/mission/mission-list?clickedId=3>

## **ELECTRONIC DOCUMENTATION SYSTEM (DOCUMENT FILE)**

During the meeting, the document file can be viewed according to Annotated Agenda Items using the Ipads, which will be ready on the desks of the Heads of Delegations. Other delegates can follow the same documents from the link which will be active during the meeting at the addresses given above.

## **DOCUMENTS OF THE 38<sup>th</sup> MEETING OF THE FOLLOW-UP COMMITTEE OF THE COMCEC**

All documents prepared for the 38<sup>th</sup> Meeting of the Follow-up Committee of the COMCEC will be available on COMCEC website. Documents will be updated as they become available Delegates are advised to check updates regularly from the addresses below:

English: <https://www.comcec.org/38th-electronic-documents-and-reports/>

French: <https://www.comcec.org/fr/38eme-documents-et-rapports-electroniques/>

Arabic: <https://www.comcec.org/ar/38th-electronic-documents-and-reports/>

Turkish: <https://www.comcec.org/tr/38-isedak-izleme-komitesine-sunulan-dokuman-ve-raporlar/>

## **COMCEC PUBLICATIONS**

COMCEC Publications and reports of the previous meetings are available as full text e-books on <http://ebook.comcec.org/Home?lang=2>

All documents, reports and media of the previous COMCEC Ministerial Sessions are also available on COMCEC website, <https://www.comcec.org/>