

COMCEC PROJECT SUPPORT PROGRAMS

10th Annual Coordination Meeting of the COMCEC Focal Points



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Outline



- 1. Objectives and Main Characteristics of the COMCEC Project Funding (CPF)
- 2. Project Cycle and Major Actors
- 3. Novelties under the COMCEC Project Funding
- 4. Project Preparation and Submission
 - a) Requirements for Submission
 - b) How to prepare a project proposal
 - c) Online Project Submission
- 5. Key Issues in Designing Project Proposals



6. Timeline of Call for Project Proposals

1. Objectives and Main Characteristics of the COMCEC Project Funding (CPF)

MAIN CHARACTERISTICS

• Supporting implementation of policy recommendations adopted by COMCEC Ministerial Sessions

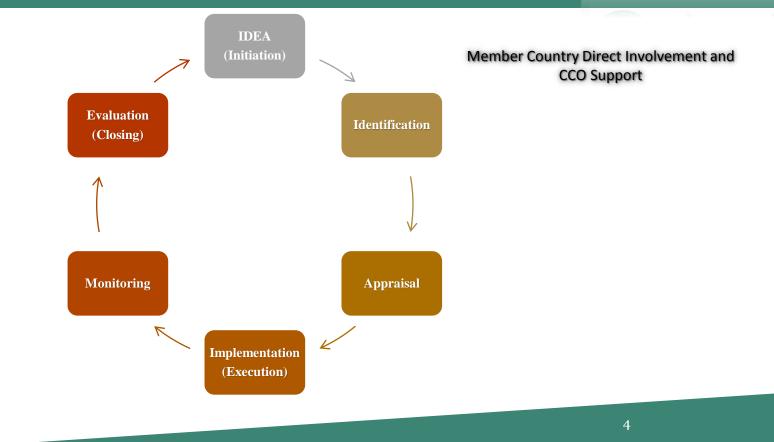
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- Improving Institutional and human capacity of member countries
- Enhancing cooperation and solidarity among member countries
- Regular grant mechanism serving to development of Islamic Ummah
- Focus on concrete policy actions and tangible results
- Well-defined rules and procedures



2) Project Cycle and Major Actors

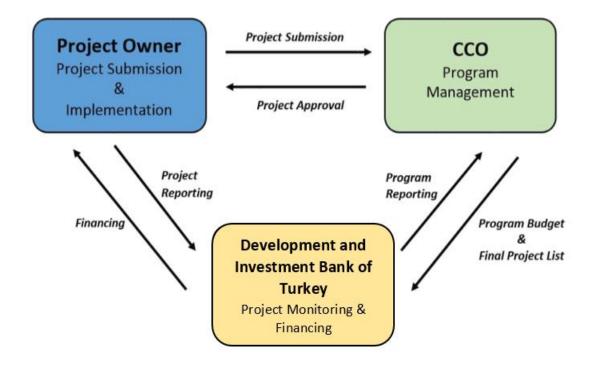






2) Project Cycle and Major Actors







3) Novelties under the COMCEC Project Funding



<u>Last Year:</u>

- Peer-to-Peer Experience Sharing and Needs Assessment Project Types
- Opportunity to implement projects without partners

What's New This Year?

- Project Submission in Digital Transformation Area
- Site visits as a part of Training activities
- Opportunity to add OIC Institutions as Project Partners



4) Project Preparation and Submission:a) Requirements for Submission



Who can Submit Project Proposals?

- Must be a sectoral focal point or submitted through a sectoral focal point
- Using a username and password for Project Management Information System (<u>https://project.comcec.org/</u>)
- Only in the relevant area
- Need for coordinating interesting national institutions in submitting projects, if any

How many Project proposals can be submitted under the CPF?

- For each cooperation area, 3 proposals can be submitted
- If more than three projects from relevant institutions and departments are received, focal points need to select only three of them for online submission.





Which topics are supported under the CPF?

- Sectoral themes (formulated according to Policy Recommendations) supported by the CPF
- Priority areas under the COMCEC High Level Digital Cooperation Initiative/Programme
- Will be updated by October 1st (<u>https://programs.comcec.org/supported-</u>





4) Project Preparation and Submission:b) How to Prepare a Project Proposal



Review the reference documents on the Project Management
Information System (<u>https://project.comcec.org/</u>) and Programs
Website (<u>https://programs.comcec.org/</u>)

- * Project Preparation and Submission Guidelines
- * Sample Project Fiche
- * Supported Themes
- * COMCEC Strategy
- Send the relevant documents to the interested national institutions/departments
- Conceptualize your Project in line with the supported themes
- Fill out the <u>online project fiche</u> through Project Management Information System
- Feel free to consult with the CCO



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	Duration : Please specify the expected duration (non-3 number - num 7 number) of the Propert

Project Preparation and Implementation Guidelines

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PROJECT P

Sample Project Fiche

4) Project Preparation and Submission:c) Online Project Submission



ONLINE PROJECT SUBMISSION: https://project.comcec.org/

- The Username and Password are only provided to the sectoral focal points.
- If you do not have username and password, please contact <u>cpf@comcec.org</u>.

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4) Project Preparation and Submission:c) Online Project Submission



ONLINE PROJECT SUBMISSION

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Project Management Information System

- Documents for Project Application





4) Project Preparation and Submission:c) Online Project Submission



ONLINE PROJECT SUBMISSION

Basic Information	
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*Relevance to COMCEC Strategy Please specify how the project is relevant to the output areas and strategic objective of respective of Sin Usery Please make specific references on the COMCEC Strategy Max. 100 words -	ooperation area as well as core principles of the COMCEC



5) Key Issues in Designing Project Proposals

- 1. Relevance to the COMCEC Strategy
 - > Principles

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- Strategic Objective of Respective Cooperation Area
- Output Areas of Respective Cooperation Area
- 2. Compliance with the COMCEC supported themes published on the COMCEC Programs website
- 3. Regular participation to the relevant Working Group Meetings
- 4. Filling out the Project Fiche properly and with sufficient detailsQualifications of the proposed project personnel
- 5. Realistic cost estimations in the project budget
- 6. Cooperation and communication with the CCO

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6) Timeline of Call for Project Proposals



October 1st- 31 st 2023	Opening of 11st Call for Project Proposals
Early December 2023	Declaration of Short List
End of December 2023	 Submission of the Final Version of Project Proposal by the Project Owner
February-March 2024	Declaration of the Final List of Successful Project Proposals
April 2024	Finalization of Contract ProceduresOrganizing a Training Activity
April-December 2024	Project Implementation Period





THANKYOU

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