

COMCEC PROJECT SUPPORT PROGRAMS

10th Annual Coordination Meeting of the COMCEC Focal Points



Outline



1. Objectives and Main Characteristics of the COMCEC Project Funding (CPF)
2. Project Cycle and Major Actors
3. Novelties under the COMCEC Project Funding
4. Project Preparation and Submission
 - a) Requirements for Submission
 - b) How to prepare a project proposal
 - c) Online Project Submission
5. Key Issues in Designing Project Proposals
6. Timeline of Call for Project Proposals

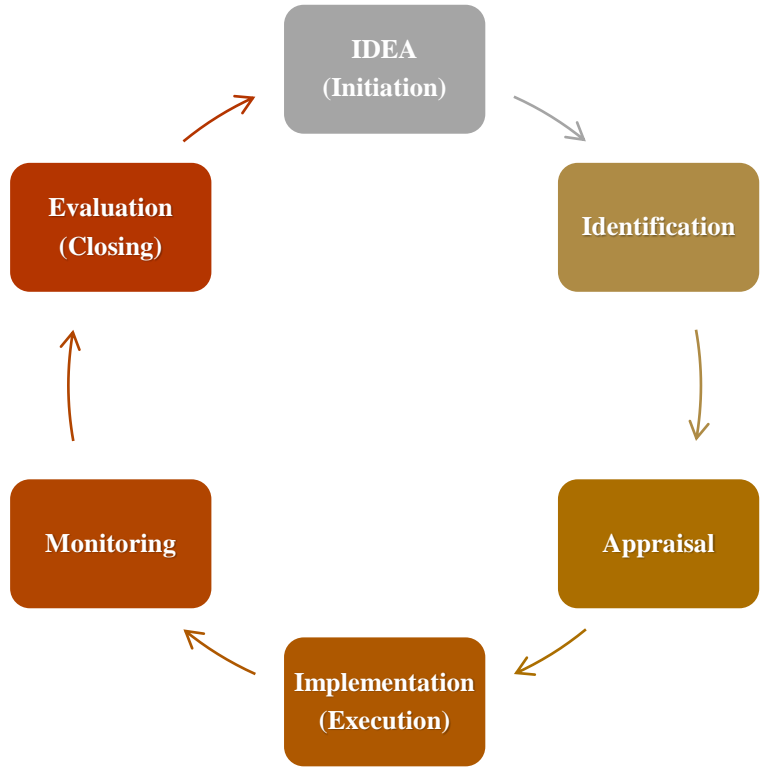
1. Objectives and Main Characteristics of the COMCEC Project Funding (CPF)



MAIN CHARACTERISTICS

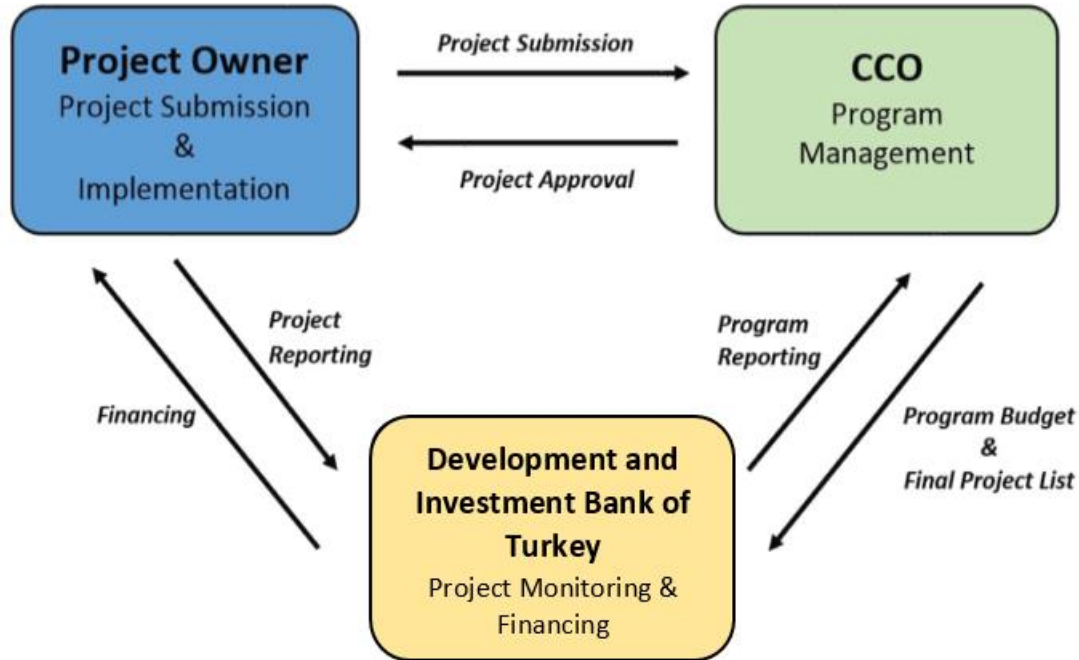
- Supporting implementation of policy recommendations adopted by COMCEC Ministerial Sessions
- Improving Institutional and human capacity of member countries
- Enhancing cooperation and solidarity among member countries
- Regular grant mechanism serving to development of Islamic Ummah
- Focus on concrete policy actions and tangible results
- Well-defined rules and procedures

2) Project Cycle and Major Actors



Member Country Direct Involvement and
CCO Support

2) Project Cycle and Major Actors



3) Novelties under the COMCEC Project Funding



Last Year:

- Peer-to-Peer Experience Sharing and Needs Assessment Project Types
- Opportunity to implement projects without partners

What's New This Year?

- Project Submission in Digital Transformation Area
- Site visits as a part of Training activities
- Opportunity to add OIC Institutions as Project Partners



4) Project Preparation and Submission:

a) Requirements for Submission



Who can Submit Project Proposals?

- *Must be a sectoral focal point or submitted through a sectoral focal point*
- *Using a username and password for Project Management Information System (<https://project.comcec.org/>)*
- *Only in the relevant area*
- *Need for coordinating interesting national institutions in submitting projects, if any*

How many Project proposals can be submitted under the CPF?

- *For each cooperation area, 3 proposals can be submitted*
- *If more than three projects from relevant institutions and departments are received, focal points need to select only three of them for online submission.*



4) Project Preparation and Submission: a) Requirements for Submission

Which topics are supported under the CPF?

- *Sectoral themes (formulated according to Policy Recommendations) supported by the CPF*
- *Priority areas under the COMCEC High Level Digital Cooperation Initiative/Programme*
- *Will be updated by October 1st (<https://programs.comcec.org/supported-themes/>)*

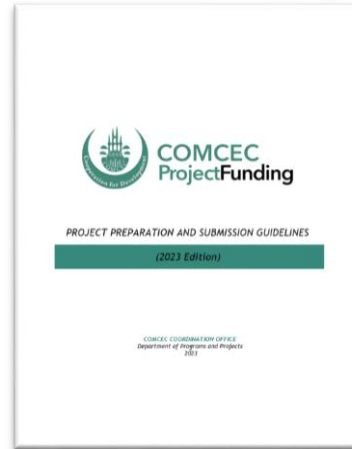


4) Project Preparation and Submission:

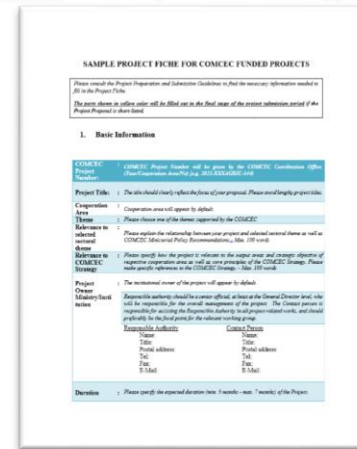
b) How to Prepare a Project Proposal



- Review the reference documents on the Project Management Information System (<https://project.comcec.org/>) and Programs Website (<https://programs.comcec.org/>)
 - ❖ Project Preparation and Submission Guidelines
 - ❖ Sample Project Fiche
 - ❖ Supported Themes
 - ❖ COMCEC Strategy
- Send the relevant documents to the interested national institutions/departments
- Conceptualize your Project in line with the supported themes
- Fill out the online project fiche through Project Management Information System
- Feel free to consult with the CCO



Project Preparation and Implementation Guidelines



Sample Project Fiche

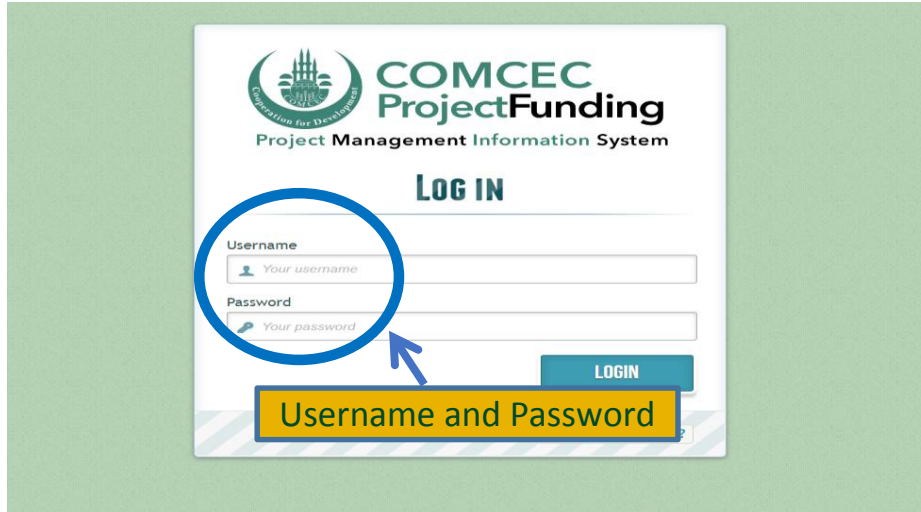


4) Project Preparation and Submission: c) Online Project Submission

ONLINE PROJECT SUBMISSION:

<https://project.comcec.org/>

- *The Username and Password are only provided to the sectoral focal points.*
- *If you do not have username and password, please contact cpf@comcec.org.*



COMCEC
ProjectFunding
Project Management Information System

LOG IN

Username
Your username

Password
Your password

LOGIN

Username and Password

4) Project Preparation and Submission:

c) Online Project Submission

ONLINE PROJECT SUBMISSION



Projects | List of Focal Points | Tutorial | Log Out

Messages From COMCEC

10th Call for Project Proposals of COMCEC Project Funding
The 10th Call for Project Proposals under the COMCEC Project Funding has been launched and the Call will be closed on October 31th, 2022.

Welcome

User : Albania-MINISTRY OF AGRICULTURE & RURAL DEVELOPMENT
Cooperation Area : Agriculture

Click button to start → [+ Add New Project](#)

Projects

| Project Title | Project Code | Project Stage | Approval Status | Fiche | Mass | EDIT |
|---------------|--------------|---------------|-----------------|-------|------|------|
|---------------|--------------|---------------|-----------------|-------|------|------|

Documents for Project Application

| Files |
|--------------------------------------------------------|
| CV Sample.doc |
| Project Preparation and Submission Guidelines_2022.pdf |
| Sample Project Fiche_2022.docx |



4) Project Preparation and Submission:

c) Online Project Submission

ONLINE PROJECT SUBMISSION

Basic Information

*Project Title

Cooperation Area

Theme

*Relevance to selected sectoral theme

*Relevance to COMCEC Strategy

Need for establishing direct link between the Project Title and the relevant sectoral theme (and COMCEC Strategy)

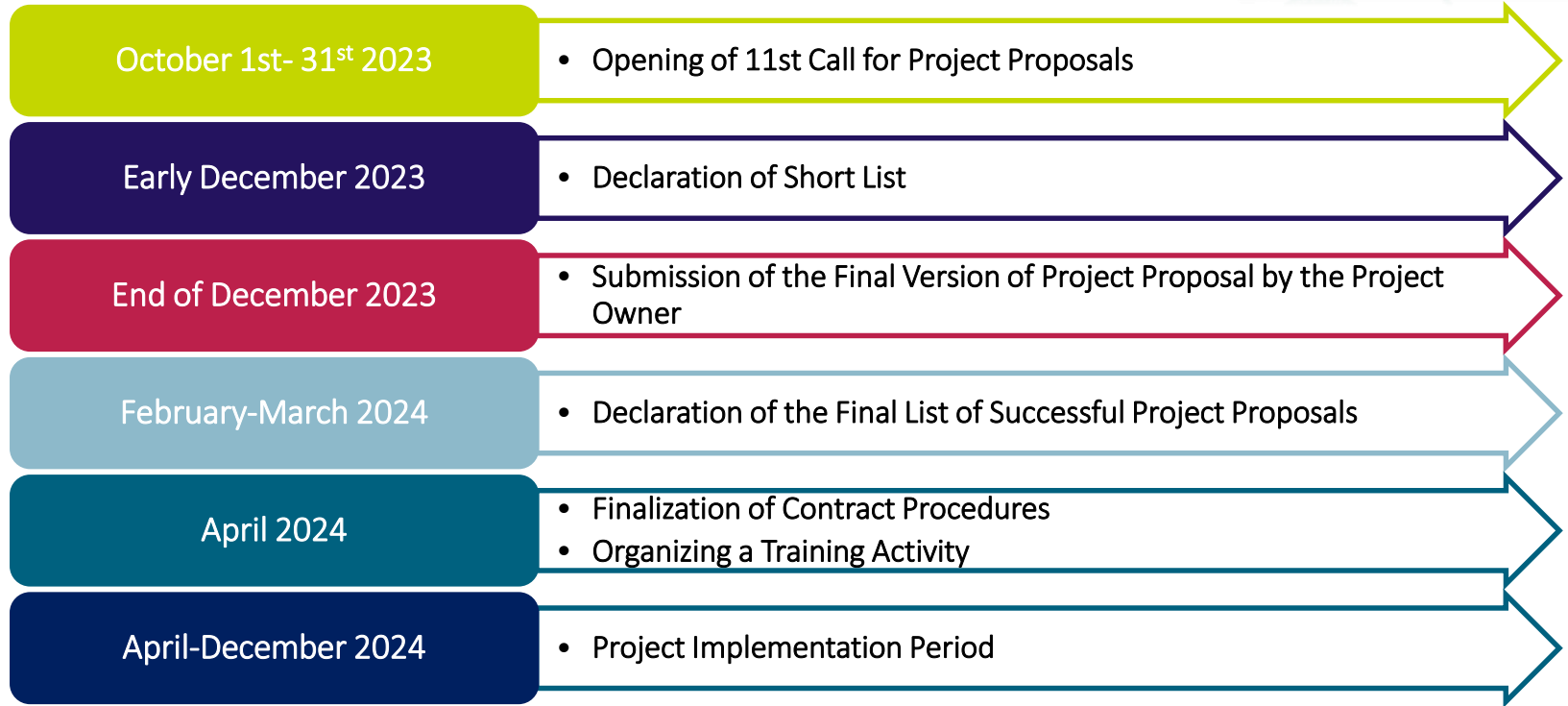


5) Key Issues in Designing Project Proposals

- 1. Relevance to the COMCEC Strategy**
 - Principles
 - Strategic Objective of Respective Cooperation Area
 - Output Areas of Respective Cooperation Area
- 2. Compliance with the COMCEC supported themes published on the COMCEC Programs website**
- 3. Regular participation to the relevant Working Group Meetings**
- 4. Filling out the Project Fiche properly and with sufficient details**
Qualifications of the proposed project personnel
- 5. Realistic cost estimations in the project budget**
- 6. Cooperation and communication with the CCO**



6) Timeline of Call for Project Proposals





COMCEC ProjectFunding

THANKYOU
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COORDINATION
OFFICE