



INFORMATION BOOKLET

40th MEETING OF THE FOLLOW-UP

COMMITTEE

OF THE COMCEC

Ankara, 22-23 May 2024

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- COMCEC Coordination Office
- Meeting Hall & Hotel

INTRODUCTION

The Standing Committee for Economic and Commercial Cooperation of the Organization of the Islamic Cooperation (COMCEC) is a Ministerial-level platform established at the Third Islamic Summit Conference in 1981. COMCEC commenced its activities in 1984 as the Fourth Islamic Summit Conference elected the President of the Republic of Türkiye to its chairmanship. The COMCEC, in its annual meetings, discusses common economic issues as well as the global economic developments that are of concern to the Member Countries and considers new mechanisms to promote economic and commercial cooperation among them.

The Follow-up Committee, established at the First Session of the COMCEC in 1984, reviews the progress achieved in the implementation of the COMCEC decisions and reports to the annual COMCEC Session together with its recommendations. The Committee also prepares the Draft Agenda of the COMCEC Ministerial Session. The Follow-up Committee meetings are held annually in Türkiye.

In accordance with the Statute of the COMCEC, the Follow-up Committee consists of the Chairman, permanent Vice Chairmen, the current Summit Chair, the Rapporteur as well as one member state from each 3 geographical region of the OIC, and three members of the Previous Bureau. The current composition of the Follow-up Committee as determined at the 38th Session of the COMCEC is listed below.

List of the Current Members of the COMCEC Follow-up Committee:

| | |
|------------------------------|---|
| Republic of Türkiye | Chairman (Permanent) |
| Kingdom of Saudi Arabia | Vice-Chairman (Permanent) |
| State of Palestine | Vice-Chairman (Permanent) |
| State of Qatar | Vice-Chairman Representing the Arab Region |
| Brunei Darussalam | Vice-Chairman Representing the Asian Region |
| Senegal | Vice-Chairman Representing the African Region |
| Islamic Republic of Pakistan | Rapporteur |
| State of Kuwait | Member of the Previous Bureau |
| Republic of Indonesia | Member of the Previous Bureau |
| Federal Republic of Nigeria | Member of the Previous Bureau |

This note aims at providing some general information on arrangements being made for the meeting as well as some more practical information for the participants.

**DRAFT AGENDA OF THE 40th MEETING OF THE
FOLLOW-UP COMMITTEE OF THE COMCEC**

(22-23 May, 2024, Ankara)

1. Opening of the Meeting and Adoption of the Agenda
2. Report on the COMCEC Strategy and Its Implementation
3. The Implementation of the OIC-2025: Programme of Action
4. Intra-OIC Trade
5. Enhancing the Role of Private Sector in Economic Cooperation
6. Deepening Financial Cooperation
7. Improving Transport and Communications
8. Developing a Sustainable and Competitive Tourism Sector
9. Increasing Productivity of Agriculture Sector and Sustaining Food Security
10. Alleviating Poverty
11. Cooperation on Digital Transformation
12. Preparations for the Exchange of Views on “Digital Transformation of Payment Systems in OIC Member Countries”
13. Draft Agenda of the 40th Session of the COMCEC
14. Any Other Business
15. Adoption of the Report

**DRAFT PROGRAMME OF THE 40th MEETING OF
THE FOLLOW-UP COMMITTEE OF THE COMCEC**

22 May 2024 (Wednesday)

| | |
|-------------------------|---|
| 09:00 | Opening of the Meeting and Adoption of the Agenda |
| 10:15 | Report on the COMCEC Strategy and Its Implementation |
| 10:45 | The Implementation of the OIC-2025: Programme of Action |
| 11:15 | Intra-OIC Trade |
| 12:30 | Lunch |
| 14:00 | Enhancing the Role of Private Sector in Economic Cooperation |
| 14:30 | Deepening Financial Cooperation |
| 15:30 | Improving Transport and Communications |
| 15:45 | Developing a Sustainable and Competitive Tourism Sector |
| 16:00- 16:15 | Coffee Break |
| 16:15 | Increasing Productivity of Agriculture Sector and Sustaining Food Security |
| 16:30 | Alleviating Poverty |
| 17:00 | Cooperation on Digital Transformation |
| 17:15 | Preparations for the Exchange of Views on “Digital Transformation of Payment Systems in OIC Member Countries” |
| 17:30 | Draft Agenda of the 40 th Session of the COMCEC |
| 17:45 | Any Other Business |
| 18:00 | End of the Afternoon Session |
| 22:00-24:00 | Meeting of the Drafting Committee |

23 May 2024 (Thursday)

14:00 Closing Session
 Adoption of the Report

15:00 End of the Meeting

INFORMATION ABOUT THE ARRANGEMENTS FOR THE MEETING

Date and Venue of the Meeting

The Thirty-Fourth Meeting of the Follow-up Committee will be held on 22-23 May, 2024 at Ankara Hilton Hotel.

Registration

All delegates whose names are notified to the Organizing Committee through diplomatic channels are requested to register at the Registration Desk located at the Conference Area at Ankara Hilton Hotel.

Identification Badges

Identification badges will be issued to all registered delegates. For the security reasons, all participants are kindly requested to wear their badges at all times during the meeting.

Dark Blue : Members of Delegation
Green : COMCEC Coordination Office
Orange : Staff

Working Languages and Interpretation

Simultaneous Interpretation among English, French, Arabic and Turkish will be provided. The main documents of the Meeting will be produced in three OIC languages on electronic documentation system.

Airport Welcoming Services

The welcoming service for the delegates will be available from **21 May to 23 May 2024**. On arrivals, COMCEC staff will be waiting for delegates with COMCEC hand boards for hotel transfers at International/Domestic/VIP Arrivals Terminals. If any COMCEC staff are not present to meet delegates at the Airport, the delegates are kindly requested to apply COMCEC Welcome Desk located at the International Arrivals Terminal or call representatives of COMCEC staff (EMRE OYMAK - 00905075927560) and COMCEC Coordination Office (Ozan LİF-00905356476860).

Participants are kindly requested to notify COMCEC Coordination Office of their names and flight schedules latest by May 6th, 2024 to enable the host officers to meet them at the airport and make necessary arrangements.

Transportation

Airport-hotel-airport transfer services will be available for participants.

Accommodation

COMCEC shall bear the hotel accommodation and meal expenses (excluding all other expenses) for two representatives (one person as Head of Delegation and one guest) from each member countries, and one representative (one person as Head of Organization) from each member organization from 21st to 23rd May 2024 (check-in date: 21 May 2024, check out date: 24 May 2024, 3 nights in total) at the Ankara Hilton Hotel.

NOTE: If you have an accompanying person and prefer to stay at a double room, the price difference for double room **will not** be covered by the COMCEC.

Flight Confirmations and Departures

Delegates should contact with the Information Desk located at the lobby of Ankara Hilton Hotel as soon as possible to confirm their return flight reservations. To facilitate travel arrangements, the delegates are kindly requested to fill in Flight Departure Forms and return them to Information Desk.

SOME PRACTICAL INFORMATION FOR THE DELEGATES

Climate

The weather in Ankara in May is generally sunny. The average temperature in May is around 20 degrees Celsius. The latest weather forecast for Ankara may be accessed at: www.mgm.gov.tr

Prayer Times

Prayer times in Ankara during the Meeting will be as follows:

| DATE | FAJR | SUN | DHUHR | ASR | MAGHR EB | ISHAA |
|-------------|-------------|------------|--------------|------------|---------------------|--------------|
| 21.05.2024 | 03:35 | 05:21 | 12:50 | 16:45 | 20:09 | 21:48 |
| 22.05.2024 | 03:34 | 05:21 | 12:50 | 16:45 | 20:10 | 21:49 |
| 23.05.2024 | 03:32 | 05:20 | 12:50 | 16:46 | 20:11 | 21:51 |
| 24.05.2024 | 03:31 | 05:19 | 12:50 | 16:46 | 20:12 | 21:52 |

Local Time

The time zone in Türkiye is G.M.T. plus 3 hours.

Electric Current

The electric current in Türkiye is 220 volt, AC 50 cycles. Two prong round plugs are used.

Visas

All participants are advised to check www.evisa.gov.tr or contact with the Turkish Consular Missions (where available) for visa requirements. For the participants coming from countries where there is no resident Turkish Consular Mission, visas will be issued upon arrival at Ankara Esenboğa Airport or İstanbul Atatürk Airport.

Health Requirements

Guests are not required to bear any vaccination certificates upon entry, provided that they are not coming from a country where there is an epidemic.

Currency and Exchange

The currency unit in Türkiye is Turkish Lira. Exchange rate is 1 USD = 32.38 TL and 1€= 34.72 TL as of 30 April 2024. The most recent exchange rate values may be accessed at the website of the Central Bank of the Republic of Türkiye;

(www.tcmb.gov.tr). Convertible foreign currency can be exchanged at the airport, hotels, exchange offices and at all banks in accordance with the current exchange rates announced daily. International credit cards are widely used.

Addresses of Diplomatic Missions

Contact Information of Consular Missions in İstanbul is listed at the diplomatic portal, <http://cd.mfa.gov.tr/mission/mission-list?clickedId=3>

ELECTRONIC DOCUMENTATION SYSTEM (DOCUMENT FILE)

During the meeting, the document file can be viewed according to Annotated Agenda Items using the Ipads, which will be ready on the desks of the Heads of Delegations. Other delegates can follow the same documents from the link which will be active during the meeting at the addresses given above.

DOCUMENTS OF THE 40th MEETING OF THE FOLLOW-UP COMMITTEE OF THE COMCEC

All documents prepared for the 40th Meeting of the Follow-up Committee of the COMCEC will be available on COMCEC website. Documents will be updated as they become available. Delegates are advised to check updates regularly from the addresses below:

English:

<https://www.comcec.org/40th-electronic-documents-and-reports/>

French:

<https://www.comcec.org/fr/40eme-documents-et-rapports-electroniques/>

Arabic:

<https://www.comcec.org/ar/40th-electronic-documents-and-reports/>

Turkish:

<https://www.comcec.org/tr/40-isedak-izleme-komitesine-sunulan-dokuman-ve-raporlar/>

COMCEC PUBLICATIONS

COMCEC Publications and reports of the previous meetings are available as full text e-books on **ebook.comcec.org**.

All documents, reports and media of the previous Follow-up Committee Meetings are also available on COMCEC website, <https://www.comcec.org/follow-up-committee/follow-up-committee-meetings/>

USEFUL ADDRESSES

COMCEC COORDINATION OFFICE

Necatibey Cad. No:110/A
06100 Ankara / Türkiye
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E-mail : comcec@comcec.org
Web : www.comcec.org

MEETING HALL & HOTEL

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